

Registered and Licensed Architect

BCSS (Building and Construction Supervisors Safety Course) Certified

**Personal Information**

Name: **Marlu**

E-mail: **Marlu.372842@2freemail.com**

Nationality: Filipino

Date of Birth: February 7, 1989

Gender: Female

**Desired Employment**

Project Architect / Site Architect / Project Coordinator / Designer / Quality Control Officer

**Work Experience**

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| Name & Address of Employer: | **SAUDI BINLADIN GROUP-AGAC** (Morocco) |
| Type of business Sector: | Design and Construction Company |
| Dates: | February 2014 – May 2017 |
| Occupation / Position held: | **Architect** (Technical Department) |
| Main activities & responsibilities: | * Autocad, Photoshop and Sketchup Operation
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|  | * Provided technical assistance for interior working drawings, prepared interior sketches and renderings, assisted in the preparation of furniture for actual layout, site inspection and photo documentation, prepared quality control report (QIR).
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| Projects handled: | * P1561 - Private Palace, *Morocco*
* Salmanya Palace, *Morocco*
* Private Villa, Benslimane, *Morocco*
* Prestigia Bouskoura Villas, *Morocco*
* Prestigia Marrakech Apartment, *Morocco*
* Anfa Place Apartment, *Morocco*
* City Center Apartment, *Morocco*
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| Name & Address of Employer: | **KIANSON PTE. LTD.** (Singapore) |
| Type of business Sector: | Subcontractor of timber and plastics |
| Dates: | October 2013 - February 2014 |
| Occupation / Position held: | **Project Coordinator and Drafter** |
| Main activities & responsibilities: | * Autocad, Photoshop and Sketchup Operation
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|  | * Project coordination and site meetings, prepared working drawings and BOQ, on-site manual detailing, site inspection and quality control.
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| Projects handled: | * Foresta, Mount Faber, *Singapore* (Residential Units)
* Brunei High Commission, *Singapore* (Residential Units)
* The Tennery, *Singapore* (Condominium Building)
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| Name & Address of Employer: | **Ecotektonika, Inc.** (Philippines) |
| Type of business Sector: | Design and consultancy firm for sustainable architecture |
| Dates: | April 2012 - March 2013 |
| Occupation / Position held: | **Architectural Coordinator / Designer / BERDE Coordinator** |
| Main activities & responsibilities: | * Autocad, Photoshop and Sketchup Operation
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|  | * Project documentation and coordination for BERDE Certification (Green building rating system developed by PHILGBC Philippine Green Building Council); Prepared pre-design work (analysis, forms, drawings, computation of water reuse, sun path diagram etc.), drafting (Autocad detailing, sketch up modelling and podium rendering) attends meetings and workshops, coordinate with green product suppliers.
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| Projects handled: | * Net Park Office Building, *Philippines* (Office & Commercial Biulding)
* Laguna Lake Development Authority Building (LLDA), *Philippines* (Government Office)
* Project BOTANIKA Condominium FILINVEST, *Philippines*
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| Name & Address of Employer: | **GT GO Enterprises, Inc**. (Philippines) |
| Type of business Sector: | Construction and Development Company |
| Dates: | June 2011 - February 2012 |
| Occupation / Position held: | **Site Architect / Site Supervisor / Quality Control Officer** |
| Main activities & responsibilities: | * Autocad, Photoshop and Sketchup Operation
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|  | * Provided technical assistance for working drawings implementation, quality control, checked delivery of materials, prepared punch list and as-built plans, on site manual detailing, and project coordination.
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| Projects handled: | * 1 Unit Residential Condominium; ALEXANDRA, *Philippines*
* 3 Storey Residential; *Philippines*
* Hotel H2O Reception; Manila Ocean Park, *Philippines*
* Function Room; Manila Ocean Park, *Philippines*
* Office Renovation; Foster Foods, *Philippine* Stock Exchange Center,
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**Education and Training**

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| Name and type of Organization providing education and training | **University of Santo Tomas College of Architecture, Manila Philippines** |
| Dates | June 2006 – April 2011 |
| Title of Qualification Awarded | Bachelor of Science and Architecture |

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| Name and type of Organization providing education and training | **St. Paul College of Parañaque, Philippines** |
| Dates | June 2002 – March 2006 |
| Title of Qualification Awarded | High School Diploma |

**Personal Skills and Competences**

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| Language | * English and Filipino (Tagalog, Bisaya)
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| Technical Skills and Competences | * Architectural Interiors and Interior Fit-out
* Sustainability Design and computations
* Architectural pre-design and Design works
* Manual and Technical Drafting
* Manual and Digital Rendering
* Construction Estimates and BOQ
* Project Coordination
* Site Coordination and Supervision
* Architectural Quality Control
* Free-hand drawing and Painting
* Scale Modelling
* Graphic Design
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| Computer Skills and Competences | * AutoCAD
* Sketch Up
* SU Podium and Vray
* Adobe Photoshop
* Microsoft Office (Word, Excel and Power Point)
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| Professional Membership and Certifications | * United Architects of the Philippines (Professional Licensed Architect)
* Integrated and Accredited Professional Organization of Architects (Professional Licensed Architect)
* BCSS (Building Construction Supervisors Safety Course) Certified
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