 Waleed

[Waleed.372843@2freemail.com](mailto:Waleed.372843@2freemail.com)

|  |  |  |
| --- | --- | --- |
| **Objective** | | |
| To bring to your organization enthusiasm, dedication, responsibility and good work ethic, combined with a desire to utilize my skills obtained through experience in order to learn and grow. | | |
| **PROFESSIONAL AND ACADEMIC QUALIFICATIONS** | | |
| ***Particulars*** | ***Institute*** | ***Year*** |
| **ACCA - Affiliate** | Association of Chartered Certified Accountants (ACCA), UK | 2017 |
| **Bachelor of Commerce** | University of Karachi | 2014 |
| **Advanced Diploma in Accounting and Business** | Association of Chartered Certified Accountants (ACCA), UK | 2012 |
| **Cambridge GCE A Levels** | The City School, PAF Chapter, Karachi | 2009 |
| **Cambridge GCE O Levels** | The City School, Karachi | 2007 |

|  |
| --- |
| **PROFESSIONAL EXPERIENCE** |

|  |
| --- |
| Related image**Ghandhara Industries Ltd,**  **ISUZU Motors Ltd**  **Management Trainee - Finance January 2017 – Present** |
| Currently working in **Treasury**. Some of my work includes:  - Opening and amending Letter of Credits.  - Daily dealing with banks regarding Transactions, Advices, Pay Orders, Bank Guarantees, EIFs, Financing etc.  - Maintaining journal entries and preparing regular Excel summaries of entries.  - Calculating and making summaries of Finance cost charged for Managers.  - Preparing monthly bank reconciliations.  - Liaising with auditors. |
| **Hashmi & Co. Chartered Accountants**  **Audit Trainee September 2016 -December 2016** |
| Responsibilities:  - Check client’s financial statements to ensure proper accounting has been made.  - Familiarizing with the clients in addition to maintaining and developing good relations.  - Examining Balance sheets, Profit and loss accounts in detail.  - Collect audit evidence.  Audited clients:  Manufacturing;   * Mehran Plastic Industries (Pvt) Ltd * Sunrise Plastic Industries (Pvt) Ltd * Blow Plast (Pvt) Ltd   Service;   * Bottom Line (Pvt) Ltd |

Page 1

|  |
| --- |
| **WORKSHOP AND TRAINING** |
| * **SAP FI** user end training by a collaboration of Exdnow and ACCA. * One day training workshop on **Risk Management** at Abeel School of Accountancy. * **QuickBooks** by Sohaib Jamal at Abeel School of Accountancy. * **Financial Modeling** as an elective subject by Sohaib Jamal.   Following areas are covered in this subject:   * + - Excel till advance level     - Macros for Financial Models     - Solver for model optimization     - Graphical tools for decision making     - Dashboards for summary information     - Data Tables and Scenario Manager as Analytical tools     - Logic building using functions and formulas   These will be applied on following models:   * + - Financial Statement Projection Model     - Capital Budget model     - Amortization model     - Master Budget including MRP, Expense Budgets, Capital Expenditure Budget and Financial Statements     - A loan borrowing model for a company     - And many other small models |
| **Skills & Languages** |
| * Fluent in Urdu, English and Sindhi. * ERP Sidat Hyder * Efficient with the use of MS Office. * Communication, Leadership, Entrepreneurship, Interpersonal, Analytical, Problem Solving & Decision Making Skills. * Good understanding of International Financial reporting standards (IFRS), International Standards of Auditing (ISA) & corporate law. * Advanced Excel * Team worker. * Hard worker.  |  | | --- | | **Interests** | | * Sports: Cricket, Football and Table Tennis * Writing * Social work | | **Achievements and EXTRA CURRICULAR** | | * Actively participated in **natural disaster relief programs** of The City School. * Represented The City School’s Cricket team. * Represented The City School’s Football team. * Member of The City School’s **English and Urdu Literary Association.** * Member of The City School’s **Mathematics Society.** * Member of the **Help-mate Society.** |  * Fast learner. |

|  |  |
| --- | --- |
|  |  |
|  |  |

Page 2