 Waleed

Waleed.372843@2freemail.com

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| **Objective** |
| To bring to your organization enthusiasm, dedication, responsibility and good work ethic, combined with a desire to utilize my skills obtained through experience in order to learn and grow. |
| **PROFESSIONAL AND ACADEMIC QUALIFICATIONS** |
| ***Particulars*** | ***Institute*** | ***Year*** |
| **ACCA - Affiliate** | Association of Chartered Certified Accountants (ACCA), UK |  2017 |
| **Bachelor of Commerce**  | University of Karachi | 2014 |
| **Advanced Diploma in Accounting and Business** | Association of Chartered Certified Accountants (ACCA), UK | 2012 |
| **Cambridge GCE A Levels** | The City School, PAF Chapter, Karachi | 2009 |
| **Cambridge GCE O Levels** | The City School, Karachi | 2007 |

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| **PROFESSIONAL EXPERIENCE** |

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| Related image**Ghandhara Industries Ltd,****ISUZU Motors Ltd****Management Trainee - Finance January 2017 – Present** |
| Currently working in **Treasury**. Some of my work includes:- Opening and amending Letter of Credits.- Daily dealing with banks regarding Transactions, Advices, Pay Orders, Bank Guarantees, EIFs, Financing etc.- Maintaining journal entries and preparing regular Excel summaries of entries.- Calculating and making summaries of Finance cost charged for Managers.- Preparing monthly bank reconciliations.- Liaising with auditors. |
| **Hashmi & Co. Chartered Accountants** **Audit Trainee September 2016 -December 2016** |
| Responsibilities:- Check client’s financial statements to ensure proper accounting has been made.- Familiarizing with the clients in addition to maintaining and developing good relations.- Examining Balance sheets, Profit and loss accounts in detail.- Collect audit evidence.Audited clients: Manufacturing;* Mehran Plastic Industries (Pvt) Ltd
* Sunrise Plastic Industries (Pvt) Ltd
* Blow Plast (Pvt) Ltd

Service;* Bottom Line (Pvt) Ltd
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 Page 1

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| **WORKSHOP AND TRAINING** |
| * **SAP FI** user end training by a collaboration of Exdnow and ACCA.
* One day training workshop on **Risk Management** at Abeel School of Accountancy.
* **QuickBooks** by Sohaib Jamal at Abeel School of Accountancy.
* **Financial Modeling** as an elective subject by Sohaib Jamal.

Following areas are covered in this subject:* + - Excel till advance level
		- Macros for Financial Models
		- Solver for model optimization
		- Graphical tools for decision making
		- Dashboards for summary information
		- Data Tables and Scenario Manager as Analytical tools
		- Logic building using functions and formulas

These will be applied on following models:* + - Financial Statement Projection Model
		- Capital Budget model
		- Amortization model
		- Master Budget including MRP, Expense Budgets, Capital Expenditure Budget and Financial Statements
		- A loan borrowing model for a company
		- And many other small models
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| **Skills & Languages** |
| * Fluent in Urdu, English and Sindhi.
* ERP Sidat Hyder
* Efficient with the use of MS Office.
* Communication, Leadership, Entrepreneurship, Interpersonal, Analytical, Problem Solving & Decision Making Skills.
* Good understanding of International Financial reporting standards (IFRS), International Standards of Auditing (ISA) & corporate law.
* Advanced Excel
* Team worker.
* Hard worker.

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| **Interests** |
| * Sports: Cricket, Football and Table Tennis
* Writing
* Social work
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| **Achievements and EXTRA CURRICULAR** |
| * Actively participated in **natural disaster relief programs** of The City School.
* Represented The City School’s Cricket team.
* Represented The City School’s Football team.
* Member of The City School’s **English and Urdu Literary Association.**
* Member of The City School’s **Mathematics Society.**
* Member of the **Help-mate Society.**
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* Fast learner.
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 Page 2