****

**AMIT**

[**AMIT.373034@2freemail.com**](mailto:AMIT.373034@2freemail.com)

**Objective**

To work in growing company where I can take challenges and complete my given responsibilities by using experience, my skills and pre-experience. So, as to make a good reputation and career.

Skills

* MS Word, Excel, Internet, and all Version of Windows.
* Good communication Skill
* Able to work individually and as a team
* Hard working committed and result oriented capable of working independently
* An accommodative attitude blended with a keen sense of responsibility and willing to learn
* Able to work under pressure with minimum supervision**.**
* Ability to work in a multi-cultural environment with Staff from different nationalities.

**Professional Experience**

1. **Organization : Citi Bank May2017 – July2017**

**Position: Sales & Customer Service**

***Duties Undertaken***

* Educating customer about the Product which is provided by Citi bank and promoting their Product.
* Understanding Customers requirement and providing best service to them.

1. **Organization: Du March 2017- April2017**

**Position: Sales Promoter**

***Duties Undertaken***

* Educating customer about the Product which is provided by Company and promoting their Product during the mall Promotion.
* Understanding Customers requirement and providing best service to them.

1. **Organization: Samsung Gulf Electronic November 2016- December 2016**

**Position: Customer Service**

***Duties Undertaken***

* Educating customer about the product which is provided by Samsung at Dubai international Airport Terminal-3.
* Understanding customer’s requirement and providing best service to them.

**4. Organization: LG (Mobiles) October- 2016**

**Position: Sales**

***Duties Undertaken***

* Achieved Target for sale 20-30 Mobiles During the Gitex Shoppers
* Educating customer about the product which is provided by LG
* Understanding customer’s requirement and providing best service to them.

**5. Organization: Lenovo (Tablets) April - 2015**

**Position: Sales**

***Duties Undertaken***

* Achieved Target for sale 40-80 tablets during Gitex Shoppers.
* Educating customer about the product which is provided by Lenovo
* Understanding customer’s requirement and providing best service to them.

**6. Organization: GITEX Technology Week October - 2014**

**Position: Customer Service**

***Duties Undertaken***

* Promoted Sharjah Government services
* Educating customer about the services which is provided by Organization

**7. Organization: LG (mobiles) March 2014 – May 2014**

**Position: Sales**

***Duties Undertaken***

* Achieved Target for sale 20-40 mobile phones During the Mall Promotion.
* Educating customer about the product which is provided by LG.
* Understanding customer’s requirement and providing best service to them.

**8. Organization: Samsung April- 2013**

**Position: SALES**

***Duties Undertaken***

* Achieved Target for sale about 20 Tablets a day During the Gitex Shoppers.
* Educating customer about the product which is provided by Samsung.
* Understanding customer’s requirement and providing best service to them.

**9. Organization: Touchmate Computers. October - 2012**

**Position: SALES**

***Duties Undertaken***

* Achieved Target for sale about 40 Tablets a day During the Gitex Shoppers.
* Educating customer about the product which is provided by Touchmate.
* Understanding customer’s requirement and providing best service to them.

**10. Organization:** **Western Union February 2012 – April 2012**

**Position:** **Customer Service**

***Duties Undertaken***

* Promoting Western Union by organizing events.
* Educating customer about the service which is provided by western union.

**Academic Background**

**Bachelor of Business Administration**

**UBIS University 2012-2016**

**Specialization:**

(International Business Management)

**Languages Known**

* English (Read, Write & Speak)
* Hindi (Read, Write & Speak)

**Personal Details**

Date of Birth : 17.02.1994

Marital Status : Single

Nationality : Indian

Visa Status : STUDENT

D.L Status : Valid U.A.E Driving License

**Declaration**

I hereby declare that above mention are true and correct to the best of my knowledge and belief.