**Mahmoud**

[**Mahmoud.373113@2freemail.com**](mailto:Mahmoud.373113@2freemail.com)

**Career Objective:**

I'm currently looking for a full time position in a reputable organization that offers a greater challenge, increased benefits for me and the opportunity to help the company advance efficiently and productively.

**Education**

**University Degree : Bachelor of Accounting 2014**

**University : Sohag University**

**Faculty : faculty of commerce.**

**Department : accounting**

**Work History & Accounting skills**

Accounting skills

• Worked at Delta Company for 2 years from (2014-2016)

I acquired during my year of working in the field of accounting of experiences.

• The ability to set up an accounting system for businesses.

• The ability to record in the accounting books and prepare all kinds of journal-entry accounting for all accounts and the entire session.

• Oversight of procurement and stores by documentary court cycle inventory and recorded different ways.

• Documentary session of the purchases and stores.

• Documentary session of the purchases and stores purchase order, preparing Offers rates, the issuance of a purchase order, receipt of the invoice from the supplier, testing and receipt of the minutes, then add our store.

• Date control in Class various ways pricing cards.

• Control of fixed assets by recording fixed assets at cost and proved correct.

• Depreciation of fixed assets in all the different depreciation.

• Preparation of final limitations and restrictions inventory settlement.

• Preparation of financial statements the income statement and balance sheet.

• Representations of income tax preparation.

• Prepare notices discount model 41.

• The ability to prepare an accounting integrated system on Excel program.

• The ability to deal with all the computer programs and write fluently on

**Accounting courses**

• Accounting workshop at RS financial services

• ICDL course.

**Languages & Computers**

* Good in English and Arabic, (Speaking, Reading, and Writing)**.**
* Good user to **Microsoft office.**
* Excellent user to **Windows and Internet**.

**Personal Information**

Date of Birth: 6/7/1991

Nationality: Egyptian

Visa status: visit visa

***"Reference Available on request"***

*"I hope my qualification meet your requirements"*

*Thank you,*

*Yours faithfully.*