

Prakash

Prakash.373410@2freemail.com

 **PERSONAL DETAILS**

**Nationality** : Sri Lankan

**Date of Birth** : 08.03.1988

**Gender** : Male

**Civil Status** : Single

**College** : K/Jabbar Central

Collage. Kandy.

 **EXPERIENCE**



***From Apr 2012 to Nov 2015***

***(Sri Lanka)***

***From Mar 2015 to Jun 2015***

***(Maldives)***



***From Nov 2015 to Present***

 CAREER PROFILE

An extremely motivated and focused individual with more than Five years’ experience in financial reporting and accountancy. A broad and comprehensive knowledge of financial procedures and a keen eye for detail leads to fluid and transparent book-keeping and in turn client satisfaction.

Now looking for a challenging accountancy position, one which will make best use of my existing skills and experience & also further my development.

 EXPERIENCE

* **ERNST & YOUNG-SRI LANKA/MALDIVES**

During my tenure at Ernst & Young, i have carried out different types of assignments covering Financial Accounting & Audit Practices, Book keeping, Preparation of Tax Computations & specialized in Internal & external Audits.

**Apr 2012- Mar 2013**

 **AUDIT JUNIOR**

**AUDIT SENIOR**

**Apr 2013- Mar 2014**

**Apr 2014- Nov 2015**

 **SENIOR ACCOUNTANT**

* **RESPLENDENT CEYLON (PVT) LTD (Subsidiary of MJF Holding Limited-Dilmah)**

Directly communicate with senior managers regarding financial information of two Hotels (***Luxury Resorts & Bungalows- Tea Trails (Pvt) Ltd and Cape Weligama (Pvt) Ltd.*** andAlso responsible for updating and reviewing accounting records for accuracy and completeness.

**Nov 2015- Present**

**ACCOUNTS EXECUTIVE**

 **PROFESSIONAL QULIFICATION**



* Member of the Association of Accounting Technician of Sri Lanka. **Membership Number (MAAT) – *M11048***
* ****Successfully completed Certificate in Accounting and

 Business Level. (CAB II)

* Successfully completed one subject (Advance Taxation & Strategic Tax Planning) in **Strategic Level I**

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**RESPONSIBILITIES & WORK CARRIED OUT**

* Participation in planning process of both internal and statutory audits and initiation of action plans when changes in audit environment were foreseen.
* Execution of audit program and carried out compliance & substantive tests, test of controls, analytical review procedures according to the (**GAAM**) Globally Accepted Audit Methodologies.
* Review of financial statements and demonstrate thorough knowledge on application of International Accounting Standards (**IAS**) and International Financial Reporting Standards (**IFRS**).
* Supervision and review of work carried out by junior members of the staff.
* Identification of weaknesses of an organization’s internal controls, designed substitute internal controls and made recommendations to enhance the efficiency and effectiveness of such controls.
* Communication with key management personnel of organizations in analysing and designing internal control systems and procedures.
* Preparation of internal audit reports, management reports on the assessment of accounting and internal control systems follow up of enterprise action plans, etc.
* Handling tax related activities as per the requirement of Inland Revenue Department of Sri Lanka.
* Excellent report writing and presentation skills.

 **KEY CLIENTS HANDLED**

**SUMMARY OF WORK PERFORMED**

* ***Hotels and Resort***

***Hotels:***

*Nuwara Eliya Hotels Co.PLC, Mahaweli Reach Hotels PLC, Rajawella Holding Limited and Ceylon Hotel Corporation PLC.*

***Resort:***

*Chayaa Reef Ellaidoo, Maldives. (Subsidiary of John Keells Hotels PLC.)*

* ***Manufacturing***

Asia Pacific Brewery Ltd., Bio Food (Pvt) Ltd. and Lion Brewery Ceylon PLC.

Fortsen Shades (Initial Audit)-Maldives

* ***Finance Companies***

Central Finance PLC, Singer Finance PLC, Sengadagala Finance PLC, Multy Finance PLC and Indra Finance (Pvt) Ltd.

* ***Other***

UNICEF***,*** NGOs***,*** Suwasevana Hospitals (Pvt) Ltd, Miracle Hospital (Pvt) Ltd. and Other local entities.

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**RESPONSIBILITIES & WORK CARRIED OUT**

* Support the regular financial reporting process as well as regulatory and tax compliance in close coordination with the compliance function.
* Update the financial data in database to ensure that information are accurate and immediately available when needed.
* Preparation of monthly, quarterly and annual accounts, cash flow management and month end closing.
* Preparation of bank reconciliations and related journal entries for variety of accounts.
* Preparation of monthly balance sheet reconciliation and responsible for credit control based on the credit policy of the company and managing cash flow.
* Coordinating internal and final audit of the company under the guidance of head of finance.
* Preparation of VAT Schedules for filling VAT return as per the requirement of Inland Revenue department of Sri Lanka.
* Liaising with the bank and other external parties.
* Responding Client’s inquiries and providing information in an efficient and timely manner.

**RESPLENDENT CEYLON (PVT) LTD**



* General Ledger
* Bank Reconciliation
* Balance Sheet Reconciliation
* Accounts Receivable & Payable
* Taxation
* Management Reports

 **AREAS PERFORMED**



**ACADEMIC QUALIFICATION**

ENGLISH

**LANGUAGE SKILL**

**G.C.E Advance Level Examination - 2007**

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| Business Studies  |   |

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| --- | --- |
| Accounting |   |

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| Economics  |   |

C

SINHALA

TAMIL

Accounting Package

Presentation/E-mail

ERP System

MS-Office

* Familiar with System **Scienter** , **IDS** and other similar accounting systems modules.
* Familiar with Microsoft Windows XP/7/8/10 environments, Microsoft Office packages and application data communication.
* Successfully completed the following computer courses;
* Diploma in Computerized Accounting Packages.

 (**Quick Book, Acc.Pack, Peach Tree and M.Y.O.B**)

* Diploma in Network Administration.

 - Network hardware components

 - Maintenance of windows server/Remote access server

 - Installation and configuration

* Data Base Management and Accounts of the Institute of Chartered Accountants of Sri Lanka. (**Windows- Excel, Word, PowerPoint, and Access**)
* Diploma in MS-Office.

 (**Windows- Excel, Word, PowerPoint, and Access**)

* Fluent in usage of internet, e-mail and web related uses.
* Ability to adopt any computerized management environment.

 (**ERP System- Scienter, SAP, IDS, RMS Hospitality Cloud, etc**.)

* School Prefect (*2005-2007)*
* Member of the School Commerce Union.
* Participated in sports activities in School level.
* Running events (*1500M, 800M, etc*.)
* Game (*Football*)

**EXTRA-CURRICULAR ACTIVITIES**

**IT SKILL**

**COMPUTER LITERACY**

Sincerely,

I certify that the above details are true & correct and in the event of being selected, I shall endeavor to carry out all duties entrusted to me to the utmost satisfaction of my superior.