**Jameel**

**Jameel.373435@2freemail.com**

**Sr.Planning Engineer/ Planning Manager**

**Objective :** To gain practical knowledge and experience in the field of Planning, Cost Control and Project Management and to be able to serve in the best possible way and contribute significantly to the growth of the organization.

**Software skills: *PRIMAVERA p6 ver 16.2*,** **MSP, Ms Office, Revit & Acad.**

**Educational qualification:**

* **B.Tech in *Civil Engineering from Karnataka University, Mysore***
* **Post Graduate in *Construction Management from NICMAR, Pune***

**Expertise in *High Rise* Residential, Commercial, Hospital & Hospitality Building :**

**Relevant Experience – 13 Years**

**Gulf Experience - 07 Years**

**Passport No. – M6897119**

Date of issue - 02/03/2015

Date of expiry – 01/03/2025

**Languages :**

 Fluent in English and Hindi

 Fair in Marathi, Gujrati and Arabic.

**Summary**

Area – **PLANNING & PROJECT MANAGEMENT**

* Excellent leadership skill and ability to build, motivate and lead a team to accomplish goal
* Excellent team and client management skill
* Good interpersonal skill and can communicate with clarity and relate to people at all level
* Derive for results and ability to meet the target
* Good technical skill and problem solving ability
* Good team work and ability to work productively within a team
* Self-initiative, provide regular updates to seniors and willing to take lead

 **Core Competencies**

**Planning, Monitoring, Delay Analysis, Claims and Cost Control**

* To prepare project plan
* To calculate Manpower requirement
* To prepare cash flow
* To perfom Delay analysis
* To prepare Recovery plan
* To claim EOT for delay caused by Consultant/ Client
* To prepare Preliminary Baseline program for Tender submission
* To prepare Detailed Construction (Clause-14) Program using Primavera
* To prepare Engineering & Procurement Schedule
* To prepare Look Ahead Program
* To prepare Variance Report
* To prepare Work Progress Report
* To coordinate/ correspond with Consultant/Client and Sub-Contractors
* To monitor and ensure that the Work should be carried out at site as per Approved Program
* To keep Project Management Team informed of the Impact of delay in Critical Activities
* To assist in preparing the base for Claims as per Conditions of Contract/ FIDIC Bye Laws

**Experience**

**Sr. Planning Engineer, Feb 2016 – Till date**

**INDEPENDENT CONSTRUCTION GROUP MUSCAT LLC ( I.C.G.M. LLC )**

**(Maltauro – An Italian Construction Co.)**

**Roles & Responsibilities**

* Participated in Monthly Progress Review Meetings at Site and responded to the query of consultant/client
* Arranged internal meeting with Project Manager, Construction Manager and Material Manager for finalization of Baseline Plan
* Prepared Clause -14 Program based on the Contract Document/ Consultant’s comments
* Prepared shop drawing submission/approval schedule based on Baseline Plan
* Prepared material procurement and delivery schedule based on Baseline Plan
* Calculation and Assignment of Resources for Manpower Histogram using Primavera & Excel software
* Working out percentage for each discipline based on Weightage defined by the Consultant for measurement of progress of work
* Cost Assignment using Primavera Software for Monthly Cash Flow
* Managing and Reviewing the Sub- Contractor’s Program of Works
* Preparing and Managing the Monthly Progress Report and Look Ahead Program
* Holding meeting with sub-contractor for finalizing Program of Works
* Replying to the mail of consultant/sub-contractors
* Prepared Programme Narrative
* Prepared CEO Presentation

**A few of the esteemed projects**

* **ARMED FORCES HOSPITAL , A Ministry Of Defence Project) –** High End Hospital Project equipped with Modern Facilities at Muscat, Oman

**Sr. Planning Engineer, June 2014 – Jan 2016**

**SAUDI BINLADIN GROUP (SBG) – K.S.A.**

**Roles & Responsibilities**

* Attended kick off meeting
* Prepared Recovery plan for catching-up with delay
* Prepared CEO presentation for the Status of the Projects
* Finalized Overall Project Schedule based on various constraints at site
* Worked on Resource Calcualation & Resource Loading
* Managed and responded to the Consultant/ Client’s query
* Coordinated with Technical Engineer for shop drawing submittal/approval status
* Prepared Variance Report
* Prepared Look Ahead Schedule & Work Progress Report

**A few of the esteemed projects**

* **ABRAJ KUDAI TOWER – 3A & 2A (3B+10 PODIUM +32 Typical Upper Floors) -**PrestigiousResidential/Commercial Building with 5 star (hotel) facility – Makkah – Saudi Arabia
* KING ABDUL AZIZ AIRPORT **-** Jeddah – Saudi Arabia

**Planning Engineer, Sep 2010 – May 2014**

**BU HALEEBA CONTRACTING LLC – Dubai, UAE**

 **Roles & Responsibilities**

* Prepared **Preliminary Baseline Programme** and **Programme Narrative** for Tender submission
* Preparedand Managed **Overall Detailed Construction Programme** using **Primavera** Software.
* Assisted in finalizing the **Engineering & Procurement Schedule**
* Worked on allocation of budget for **Cash flow**
* Prepared **Earned Value and forecasting report**
* Prepared Variance Report (**Actual Vs Planned)**
* Prepared **Look Ahead Programme.**
* Effectively communicated, coordinated and corresponed with various Agencies.
* Prepared and Managed **Work** **Progress Report** and **Critical Issues**
* **Periodic site visit** for work progress updates.
* Assisted in submittal of **Claims** for **EOT** as per Conditions of Contract/ **FIDIC** Bye Laws

**A few of the esteemed projects**

* **Safa British Academy** – School Building – Al Barsha 3, Dubai
* **Residential Building** - Mohaisnah-4, Dubai
* **Dubai Sports Council** - Office Buliding, Dubai
* **Axis-10, Dubai Silicon Oasis –** Residential Buliding, Al Jadaf, Dubai

**Planning Assistant, Jan 2004 – Aug 2010**

**Kapadia Associates Pvt. Ltd.**

 **Roles & Responsibilities**

* Coordinated with Consultants/ Agencies involved in the project
* Developed and maintained project master schedule
* Coordinated with consultants for approval of shop drawings
* Followed up with vendors for delivery of materials
* Monitored the progress of the work and prepared variance report
* Prepared Recovery plan to catch up with delay.
* Helped in preparing tenders and worked out quantities
* Periodic Site visit for progressive work check & updates
* Worked under strict deadlines to meet the deliverables
* Checked Sub-Contractor’s Program of work
* Meeting with sub-contractors to finalize the Program of work
* Prepared presentations for the status of the projects

**A few of the esteemed Projects**

* Emami Residential Tower (*High Rise),* Theatre Road, Kolkata
* Five Star Hotel, J.W. Marriott, K. Raheja Corp., Sahar, Mumbai.
* Lodha Palava,Residential Complex, Dombivali, Mumbai.
* Lodha Bellissimo, Residential Tower (High Rise) , Lower Parel, Mumbai
* Hindustan Unilever Limited (HUL), Recreation Centre, Mumbai
* Ashok Tower High Rise, Peninsula Land, Parel, Mumbai

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