 **MARK**

[**MARK.373506@2freemail.com**](mailto:MARK.373506@2freemail.com)

|  |
| --- |
| **Manager - Client Relations**  **B-Com (Specializing : Marketing and Advertising)** |

With over 10+ years of experience, I would like to pursue a demanding role within a reputed firm with the approach to take up responsibilities to accomplish organizational goals where in my skills and potentials are being utilized to the maximum;

**My Core Skills:**

**Co- ordination Client Relations Management Sales and Retentions**

**Complaints Management Business Transition Financial Consultant**

**Employment History**

**FinIndia Financial Consultants**

Designation: Team Lead

Location : Pune, India

June 2013 – March 2017

Job Responsibilities:

* Managing the team and assist the team in achieving the targets
* Co-coordinating with clients and building network.
* Managing client meetings and preparing reports

**Axis Securities Ltd**

Designation: Business Executive

Location: Pune, India

Dec 2010 to May 2013

Job Responsibilities:

* Managing sales and organizational targets
* Co-ordination with bank clients
* Organizing and arranging client meetings
* Managing overall business transition

**Andromeda Marketing Pvt Ltd.**

Designation: Team Lead

Location: Pune, India

Jan 2010 to Nov 2010

Job Responsibilities:

* Managing the team and assist team in achieving the targets
* Co-coordinating with clients.
* Managing client meetings and preparing reports.

**Metlife India Insurance Co. Ltd.**

Designation: Sales Manager

Location: Pune, India

Feb 2009 to Dec 2009

Job Responsibilities:

* Recrute advisors and prepared their IRDA exam and Sales.
* Managing the team and assist team in achieving the targets
* Co-coordinating with clients.
* Managing client meetings and preparing reports.

**Kotak Mahindra Bank**

Designation: Business Executive

Location: Pune, India

Jan 2007 to Nov 2008

Job Responsibilities:

* Managing sales and organizational targets
* Co-ordination with bank clients
* Organizing and arranging client meetings
* Managing overall business transition

**Personal Details**

Name : Mark

Date of Birth : 12/10/1981

Any other details or personal references upon request …..