*Sachin John Sequeira*

*Seeking a challenging position in a corporate world where my skill and knowledge can be*

*Seeking a challenging position in a corporate worldutilized where my skill and knowledge can be utilized.*

**EXPERIENCE**

**Customer Service Officer (**AUG ‘16- OCT’17)

LESTER INFOSERVICE LIMITED

* To convince high profile Americans (e.g. Owner of Restaurants, Engineers, Scientists, Food Service Directors etc.) to register/verify their work details to receive free magazines.
* To complete the process of verification and co-ordinate with the contractors to release the magazines to the customers.
* Carry out a survey among different categories of customers to find out their expectations for the content of the magazine.

**Project management Intern (**MAY ‘17 –AUG’17)

CACTUS COMMUNICATIONS PVT. LTD Audit Publication records in a database.

* Document Findings and trends.
* Analyze findings and trends.
* Meet weekly targets of audits.

**EDUCATION**

|  |  |
| --- | --- |
| **Bachelor of commerce** | **2013 – 2016** |

SIES College of commerce and economics, University of Mumbai, Maharashtra, India

**LANGUAGE**

English

Hindi

**KEY SKILLS**

Interpersonal skills Team worker Target Driven Reliable

**INTERESTS**

Football

Travelling

Reading

Art

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