**PROFESSIONAL PROFILE**

* A Chartered Accountant and Company Secretary by qualification with approximately 11 years of rich experience in Accounts, Audit, Assurance and Advisory, currently designated as Chief Executive Officer of a start-up consulting Firm, **Eon Corporate Services Private Limited** in Dar es Salaam, Tanzania.
* Adequate exposure in delivering complex accounting services, creating growth plans, presentation of complex financial data, making financial projections and directed colleagues in attaining the financial goals.
* Exposure includes assisting Management in developing new business, maintaining operating budgets, ensuring adequate cash flow, monitoring financial activities etc.
* Adequate exposure in planning and executing audit assignments with proper follow ups and finalization of audits as per the statutory and management requirement.
* Monitored adherence to various regulatory, legal and company prescribed procedures and internal controls by conducting Operational Audits and Management Audits.
* Experience in designing internal controls/ reporting systems to check and verify compliances and control of transactions.
* Assignment on Fraud Investigation benefiting client in NGO sector with approx. fraud exposure of USD 1,000,000 and USD 50,000 in Logistic sector.
* Preparation of financial feasibility studies for hospital and real estate sector for approximate value of USD 44 Mn. And USD 23 Mn. Respectively.
* Experience in preparation of transfer pricing contemporaneous documentation and transfer pricing policies for various Organization.
* Experience in Organizing and conducting Board Meetings, Committee Meetings, Annual General Meetings, preparation of agenda of the meetings and participation in such meetings.
* Possesses financial expertise, supervisory skills, communication abilities and leadership and computer competence.

**PROFESSIONAL AND ACADEMIC QUALIFICATION:**

* Completed Chartered Accountancy in 2009 from Institute of Chartered Accountants of India (ICAI).
* Completed Company Secretary in 2009 from Institute of Company Secretary of India (ICSI).
* Completed B.Com (H) from Siliguri Colleage of Commerce in the year 2005.

**AREAS OF EXPERIENCE:**

**ACCOUNTS AND FINANCE:**

* Review compliances to the Accounting Systems and procedures in place, supervising the timely preparation of Statutory Books of Accounts and finalization of year end Books of Accounts.
* Managing the Maintenance of Accounting System and Financial Statements including P&L Account and Balance sheet, ensuring conformance to time, accuracy and accounting standards.
* Supervising the necessary stock records to track the inward and outward movement of goods, conducting stock verifications and reconciliation at regular intervals.
* Preparing reports on performance of company, scrutinize the processes, procedural break downs in accounting systems, operational division in the Organization.
* Preparation of MIS reports to provide feedback to Top Management on financial performance viz; risk control, profitability, ratios etc.
* Compilation and analysis of MIS on debtors, creditors and expenses sheet etc.
* Handled financial matters such as Working Capital Management, Ratio Analysis and Cash Flow Analysis.
* Preparation of financial appraisal notes and CMS data for financing working capital/ term loan.
* Liaison with bankers on regular basis, preparation and filing of documents as required by different bankers.
* Managing term loan and cash credit and ensuring no default has been made.
* Preparation of documents including projections for renewal of existing loan and also for replacement/ re-schedulement of Term Loans.

**MANAGEMENT AUDIT ASSIGNMENTS;**

* Management Audit assignments include Management Audit, Internal Audit, Investigation and Fraud Audit and Risk Management audit.
* Establish and communicate the scope and objectives for the audit to appropriate management and develop long-range audit plan.
* Develop an understanding of the business area under review. This includes objectives, measurements and key transaction types.
* Describe the key risks facing the business activities within the scope of the audit.
* Identify management practices in the components of control used to ensure each key risk is properly controlled and monitored.
* Audit of new management areas to evaluate internal control system.
* Develop and execute a risk-based sampling and testing approach to determine whether the most important management controls are operating as intended.
* Investigate occurrences of fraud, embezzlement, theft, waste and recommends controls to prevent or detect such occurrences.
* Report issues and challenges identified and negotiate action plans with management to address the problems.
* Follow-up on reported findings at appropriate intervals by maintaining a follow-up database for this purpose.

**STATUTORY AND TAX AUDIT:**

* Audit Planning and holding preliminary meetings with the CFO/Finance Managers of the Client Company.
* Evaluating the internal control systems, in all financial and operational areas, and accordingly formulating the audit programme.
* Guided, supervised, controlled and took up the responsibility for the work done by team members on various assignments to ensure compliance with stringent deadlines.
* Appraising the Director/ Senior Manager about the preliminary areas of audit concern, identified during the course of the audit.
* Assisting the Manager and Partner in the presentation of the final set of Financial Statements and preparation of the Audit Report.

**OTHER ASSIGNMENT**

* Monthly/ Quarterly/ Half Yearly/ Yearly statutory compliances.
* Tax consultancies and planning.
* Assignment on Tanzanian and Indian Transfer Pricing.
* Drafting share purchase agreement, preparation of documents for transfer of shares, resignation and appointment of Directors, secretaries and filing of these documents to respective authorities.
* Submission of feasibility study report for Tanzania Investment Centre.
* Property transfer and Fair Competition Council (FCC) clearances.
* Assignment on agreed upon procedure on capitalization of Fixed Assets.

**WORK EXPERIENCE**

|  |  |
| --- | --- |
| **Duration** | **Company Name** |
| March 2017 to till date | Eon Corporate Services Private Limited, Dar es Salaam, Tanzania as Chief Executive Officer |
| May 2015 to January 2017 | Unique Financial Services Limited, Strategic Alliance Partner Of Grant Thornton, Dar es Salaam, Tanzania as Sr. Financial Consultant |
| July 2012 – April 2015 | Fin-Advantage Consulting Private Limited, Bangalore, India as Consultant |
| Nov 2010 - June 2012 | S.R. Batliboi & Co (A Group of Ernst And Young), Bangalore, India as Senior Executive, Assurance |
| Sept 2006 - Sept 2010 | M/S. Raghavendra Naik & Associates, Bangalore, India as Article Assistant and Audit Staff |

**PERSONAL DETAILS**

**Date of birth:** 01-09-1983

**Marital Status:** Married

**Current Location:** Dar es Salaam, Tanzania (Currently in India on Vacation)

**Nationality:** Indian

**Language Known:** English, Hindi, Bengali, Kannada (Manageable), Marwari