**CURRICULUM VITAE**

**MUTHURAMAN**

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**AREA OF INTEREST**

* Project Management
* Business Development
* Engineering and Airport Safety

**WORK EXPERIENCE:**

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| C:\Users\pasupathy.g\Desktop\Traffic Tech.jpg | **Traffic Tech (Gulf) WLL** 2 years 9 months (March 2014 to November 2016)Planning Engineer / Contracts DepartmentDoha – State of Qatar |
| **Duties and responsibilities include:** |
| * Prepare / reviewing the projects baseline schedule with relative Section / Department.
* Update / monitoring the progress of the project (Highlighting projects problems and delay with mitigation plans if any).
* Analyzing Project Status and reporting with the appropriate suggestions including Risks involved at each stage of the project.
* Issuing the weekly / Monthly Reports or any other eventually reports requested by concerned department.
* Attending Progress Meetings and highlighting the critical issues related to Planning and Scheduling.
* Review the changes in contract about duration of the post tender projects.
* Revise the schedule as per the amendments from the contracts documents to meet the completion date.
* Update the progress from the baseline program to actual status.
* Prepare required contractual documents for signing the contract such as Bonds and Insurances.
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| C:\Users\pasupathy.g\Desktop\Galfar.jpg | **Galfar Engg & Contracting (W.L.L) Emirates** 1 year 1 month (June 2009 – July 2010)Safety EngineerAbu Dhabi, UAE |
| **Duties & responsibilities include:** |
| * To handle the installation procedures.
* Responsible for proper Documentation from start to finish of the projects handled.
* To analyse the Risk management and budget analysis to prevent any inconveniences that may occur.
* Ensure Subcontractors adhere with relevant Quality records /regulations including

Safety Management. |
| C:\Users\pasupathy.g\Desktop\GCC.png | **Gulf Contracting Company (W.L.L)**3 Years 2 Months (2005 June – August 2008)HSE OfficerDoha, Qatar |
| **Duties & responsibilities include:** |
| * Site Safety Inspection to identify Unsafe Activities/Conditions (HAZID).
* Assistance to senior managers to prepare method statement and Risk Assessment
* Incident/Accident Investigation and Report Preparation.
* Emergency Plan Preparation and Fire Mock drill.
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 **EDUCATIONALQUALIFICATIONS**

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| Master of Science **(MSc)** Project Management(2011 – 2013)  | **:** | University of South Wales, Newport, Wales, UK.  |
| Bachelor of Engineering **(B.E)** Mechanical Engineering(2000 -2003) | :  | University of Madras, Chennai, INDIA.  |

 **CERTIFICATIONS**

* Accredited Prince2 Practitioner by APM Group, UK
* IOSH Managing Safely, Conducted by Shied, UK

**TRAININGS / SEMINARS**

* H2S Awareness by ADCO, Abu Dhabi.
* Presented a management based seminar on Managing Projects and Programmes.

**SPOKEN LANGUAGES**

* Good Command in English and Hindi

**PERSONAL DETAILS**

Date of Birth : 10/06/1980

Nationality : Indian

Driving License : Qatar and UK