**CURRICULUM VITAE**

**MUTHURAMAN**

Email: [**MUTHURAMAN.373653@2freemail.com**](mailto:MUTHURAMAN.373653@2freemail.com)

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**AREA OF INTEREST**

* Project Management
* Business Development
* Engineering and Airport Safety

**WORK EXPERIENCE:**

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| C:\Users\pasupathy.g\Desktop\Traffic Tech.jpg | **Traffic Tech (Gulf) WLL**  2 years 9 months (March 2014 to November 2016)  Planning Engineer / Contracts Department  Doha – State of Qatar |
| **Duties and responsibilities include:** | |
| * Prepare / reviewing the projects baseline schedule with relative Section / Department. * Update / monitoring the progress of the project (Highlighting projects problems and delay with mitigation plans if any). * Analyzing Project Status and reporting with the appropriate suggestions including Risks involved at each stage of the project. * Issuing the weekly / Monthly Reports or any other eventually reports requested by concerned department. * Attending Progress Meetings and highlighting the critical issues related to Planning and Scheduling. * Review the changes in contract about duration of the post tender projects. * Revise the schedule as per the amendments from the contracts documents to meet the completion date. * Update the progress from the baseline program to actual status. * Prepare required contractual documents for signing the contract such as Bonds and Insurances. | |
| C:\Users\pasupathy.g\Desktop\Galfar.jpg | **Galfar Engg & Contracting (W.L.L) Emirates**  1 year 1 month (June 2009 – July 2010)  Safety Engineer  Abu Dhabi, UAE |
| **Duties & responsibilities include:** | |
| * To handle the installation procedures. * Responsible for proper Documentation from start to finish of the projects handled. * To analyse the Risk management and budget analysis to prevent any inconveniences that may occur. * Ensure Subcontractors adhere with relevant Quality records /regulations including   Safety Management. | |
| C:\Users\pasupathy.g\Desktop\GCC.png | **Gulf Contracting Company (W.L.L)**  3 Years 2 Months (2005 June – August 2008)  HSE Officer  Doha, Qatar |
| **Duties & responsibilities include:** | |
| * Site Safety Inspection to identify Unsafe Activities/Conditions (HAZID). * Assistance to senior managers to prepare method statement and Risk Assessment * Incident/Accident Investigation and Report Preparation. * Emergency Plan Preparation and Fire Mock drill. | |

**EDUCATIONALQUALIFICATIONS**

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| Master of Science **(MSc)**  Project Management  (2011 – 2013) | **:** | University of South Wales,  Newport, Wales, UK. |
| Bachelor of Engineering **(B.E)**  Mechanical Engineering  (2000 -2003) | : | University of Madras,  Chennai, INDIA. |

**CERTIFICATIONS**

* Accredited Prince2 Practitioner by APM Group, UK
* IOSH Managing Safely, Conducted by Shied, UK

**TRAININGS / SEMINARS**

* H2S Awareness by ADCO, Abu Dhabi.
* Presented a management based seminar on Managing Projects and Programmes.

**SPOKEN LANGUAGES**

* Good Command in English and Hindi

**PERSONAL DETAILS**

Date of Birth : 10/06/1980

Nationality : Indian

Driving License : Qatar and UK