**MARJORIE , CPA**

**MARJORIE.373656@2freemail.com**

**PROFESSIONAL SUMMARY**

Highly skilled and meticulous auditor with exception attention to detail and ability to perform complex accounting reviews. Able to work well independently with little to no supervision. Good skills in explaining complex financial information to all levels of staff and management in a clear and accessible manner.

**WORK EXPERIENCES**

 **Senior Associate**

 **Sycip Gorres Velayo & Co. (SGV & Co.), the Philippine member firm of Ernst & Young**

 November 2015 – August 2017 (1 year and 9 months)

* Conducts audit engagements from start to finish, including planning, executing, directing and completing financial audit.
* Research and analyze financial statements and audit-related issues utilizing firm’s resources, and employ audit software to review and compile financial information.
* Gain comprehensive understanding of client operations, processes, and business objectives and utilized the knowledge on engagements.
* Evaluate the design and operating effectiveness of internal controls.
* Supervise, train and mentor audit associates on audit process and assessed their performance for assigned engagements.
* Perform detailed review of the audit work, including audit working papers.
* Communicate to other members of the audit team, as appropriate, matters that warrant their attention.
* Proactively interacts with key client management to gather information, resolve audit-related problems and made recommendations for business and process improvements.
* Assist clients with the preparation of financial statements, footnote disclosures and other financial
* Exposed in the following industries and number of financial years audited:
* Real Estate (2 years)
* Automotive (2 years)
* Hotels and Leisure ( 1 year)
* Media and Entertainment (Advertising) (1 year)
* Small-medium Entities (SMEs) (2 years)
* Key achievements
* Received rating of 4 (exceeded expectations compared to relevant peer group) both in fiscal year 2016 and 2017 as per EY rating standard
* Supervised the audit of company planning to go into public listing
* Handled listed company which is one of the top leading real estate developer owned by two senators
* Selected one of assigned account and passed the Audit Quality Review (AQR)
* Experienced to audit company which is an exclusive distributor of vehicles and parts in the Philippines
* Directly reporting to Engagement Partners

**Audit Associate**

 **Valdes Abad & Associates (formerly Carlos J. Valdes & Associates)**

a member of GMN International, Former member firm of Touche Ross in 1970’s, Cooper & Lybrand International in 1980’s up to 1996 and a correspondent firm of RSM International from 1997 up to 2007

January 2014 – November 2015 (1 year and 11 months)

* Prepares audit documentation of client’s accounting processes and related controls.
* Completes audit documentation of substantive procedures related to significant accounts.
* Performed analytical review procedures to ensure the movements of account balances are consistent with the Company’s business operations.
* Document audit conclusion and preparation of management letters.
* Assist client in preparation of financial statements as well as computation of income tax.
* Exposed in the following industries and number of financial years audited:
* Manufacturing (2 years)
* Retail and Wholesale (2 years)
* Power and Utilities ( 2 years)
* Restaurants (1 year)
* Educational Institution (2 years)
* Holding company (1 year)
* Condominium associations (2 years)
* Foundations (1 year)
* Key achievements
* Served three Engagement Partners simultaneously during busy season and delivered the expected deliverables
* Assigned to audit three electric cooperatives in the Philippines serving the Bicol region and province of Palawan
* Assigned to one of biggest publicly listed appliance manufacturing companies in Philippines
* Assigned to agreed-upon procedures such as preparation of cash bank reconciliation and customer’s general ledger of receivables

**SKILLS**

* Accredited International Financial Reporting Standards (IFRS) FY2017 based on EY policy
* Knowledgeable in IFRS and General Accepted Accounting Policies (GAAP)
* Advance knowledge in MS Office operations (MS Excel, MS Word, MS Powerpoint)
* Advance knowledge in using EY resources such as but not limited to EY Global Audit Methodology (GAM), EY Atlas, GAAIT
* Able to work independently and as a team member
* Proficient in oral and communication skills
* An eye for detail with excellent time management and organizational skills
* Inclined to learn new things and adaptive to change

**TRAINING ATTENDED IN SGV & Co.**

* **ASSR 101 and ASSR 102** – Fundamental concept of the EY GAM; walkthrough of the firm’s electronic tool that is used for audit engagements
* **ASSR 201 and ASSR 202** – Comprehensive training on identifying and evaluating critical business processes, identifying financial risks and related internal controls and testing the key controls identified
* **Seniors Simulation** – Training on leadership and the roles and responsibilities of a senior associate simulating audit phases – planning, risk assessment and responding to risk process of an audit
* **Seniors Program** – Training on leadership and how to handle associates in various engagements considering different behaviors of associates
* **IFRS Bootcamp 1** – IFRS training for financial reporting under IFRS: Employee Benefits, Revenue Recognition, Income Taxes and Deferred Taxes
* **IFRS Bootcamp 2** – IFRS training for financial reporting under IFRS: Business Combination, Service Concession Arrangements, Impairment Assets, Intangible Assets, Financial Instruments and Fair Value Measurement
* **Industry Briefing** – Annual training in different industries such as real estate and construction and hospitality industry

**EDUCATION**

* **Certified Public Accountant**

May 2013

* **Bachelor of Science in Accountancy**

April 2012