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Abu Dhabi, UAE

**SKILLS**



Financial Accounting



Financial Forecasting



Financial Analysis &

Reporting



Business Analysis



Advance Excel



Database management



ERP Data Migration



Ecommerce



Computer Maintenance



Software Usability



Team Work



Adaptibility

**LANGUAGES**



English



Urdu/ Hindi



**INTERESTS**



E- Learning Work out



Video Gaming

Junaid

Graduate in Business & Information Technology (Finance)

Currently available on Visit Visa Valid till Dec,2017. Having some Professional Working experience in Industrial sector in Abu Dhabi, UAE . Willing to pursue my career in a growing organization; where my 4 years Business and Information technology's knowledge, Advance Excel techniques, Financial Analysis skills, VAT Accounting , Digital Accounting skills (gained from Professional Certifications, Academic Institutes and Work Places) can be implement, improve and grow in chosen career.

**WORK EXPERIENCE**



**ERP Data Migration Intern**

Abu Dhabi National Carpet (ADNC)

*07/2016 – 08/2016* *UAE*

*Achievements/Tasks*

Worked as ERP Data Migration Intern in Production Management team (besides assisting in Accounts, Human resources, Supply Chain and Administration) departments.



**Social Volunteer Intern**

Lahore University of Management Sciences

*07/2015 – 08/2015* *Pakistan*

*Achievements/Tasks*

Worked as Social Volunteer for LUMS-Care Foundation; collected funds for education of poor students, trained primary school teachers and also renovate their schools.



**PROFESSIONAL CERTIFICATION**



Tally ERP 9 (10/2017 – Present)

*Training from Tally School Online*

SAP FICO (09/2017 – Present)

*Enrolled in SAP Academy Online*

The Complete Financial Analyst Course (07/2017 – Present)

*Enrolled in 365 Careers Academy Online*

Advance excel training with Macros (05/2017 – 07/2017)

*Training from University Of Central Punjab and Lynda.com*

**EDUCATIONAL PROJECTS**



Final Year Educational Project (05/2017 – 08/2017)

Created an entrepreneurial Business plan “Toy Buddy” (an educational screen free Wi-Fi based talking toy for children- Above 3) by using our 4 years Business and Information Technology's skills and knowledge.



Computer Repairs (05/2017 – 07/2017)

Created a complete Financial Budgeting plan of small new Business “Computer repairs” using Financial Accounting, Capital Budgeting tools & advance excel knowledge and also did Financial Analysis of Business.



Online Game store- E commerce (www.Blinkzpro.com) (05/2016 – 08/2016)

Developed a complete working online gaming plus e-commerce website with working back end database.



**EDUCATION**



**Graduation in Business & Information Technology (BBIT)**

Institute of Business & Information Technology, Punjab University, PAK.

*2013 – 2017* *3.19*

*Courses*

Major: Finance, Minor: Marketing, IT



**Intermediate of Faculty of Sciences- Pre Engineering**

Government College University (GCU), Lahore, Pakistan.

*2011 – 2013 70% Courses*

Majors: Mathematics, Physics, Chemistry

