**APPLICATION FOR MEDICAL CODER/ INSURANCE COORDINATOR POSITION**

**EDWARD**

**EDWARD.374031@2freemail.com**

**PHRN, HAAD PN, CPC**

**CURRENT ACHIEVEMENTS:**

* ***Certified Professional Coder / CPC (ICD 10/ CPT/ HCPCS)***
* ***With knowledge in OPENJET and processing of application in THIQA website***
* HAAD passer
* With UAE experience as a nurse and administrative workload
* BLS and ACLS certified
* With UAE trainings attended

**WORK EXPERIENCE:**

Nurse Nightingale Home Health Care May 2015 – April 2017

 Abu Dhabi City, United Arab Emirates

Staff Nurse Lopez Hospital August 2013 – August 2014

 Balaoan, La Union

Nurse City Health Office October 2013 - May 2014

 San Fernando City, La Union, Ph

Nurse Entrepreneur Self Employed February 2012 – December 2015

**LICENSES/ CERTIFICATION CARDS:**

***Certified Professional Coder (CPC)***

***AAPC***

***September 2017- PASSED***

**CPR, AED and First Aid**

National Health Care Provider Solutions

United States

May 2016

**Advanced Cardiac Life Support Provider (ACLS)**

National Health Care Provider Solutions

United States

May 2016

**Basic Life Support (BLS)**

National Health Care Provider Solutions

United States

May 2016

**Cardio-Pulmonary Resuscitation Pro**

**for Professional Rescuer**

CERTIFIED CPR PRO

May 2014

**ASHI Advanced Cardiac Life Support Provider**

**CERTIFIED TRAINED ACLS PROVIDER**

May 2014

**Health Authority Abu Dhabi**

**Practical Nurse Licensure Examination Passer**

**Nursing Licensure Exam**

**Board Exam Passer**

**Intravenous Therapy Training**

**Licensed IV Therapist**

**EDUCATIONAL BACKGROUND:**

Primary level: St. Joseph’s College Graduated March 2002

Quezon City

Secondary level: Our Lady of Perpetual Succor College Graduated March 2006

 Marikina City

Tertiary level: La Finn’s Scholastica Graduated March 2013

 Bachelor of Science in Nursing

 San Fernando City, La Union

**TRAININGS, SEMINARS AND CMEs ATTENDED:**

***Certified Medical Coding Training***

***Dhafir Institute, Abu Dhabi City***

***April 2017***

**Diabetes Management for Nurses**

Nightingale Nursing Training - March 03, 2017

**Patient Safety**

Nightingale Nursing Training

February 23, 2017

**Pressure Ulcer Assessment and Management for Hospital and Home Care Nurses**

Nightingale Nursing Training

June 24, 2016

**Infection Control for Hospital and Home Care Nurses**

Nightingale Nursing Training

June 03, 2016

**Basic Life Support (BLS)**

National Health Care Provider Solutions

United States

May 17, 2016

**Advanced Cardiac Life Support Provider (ACLS)**

National Health Care Provider Solutions

United States

May 12, 2016

**CPR, AED and First Aid**

National Health Care Provider Solutions

United States

May 11, 2016

**Introduction to Basic Venipuncture Techniques**

Inet Center Northern Luzon

Baguio City

May 16, 2014

**ASHI Advanced Cardiac Life Support**

American Safety and Health Institute (ASHI CERTIFIED)

Via Inet Center

Baguio City

May 16, 2014

**Advanced Cardiovascular Life Support (ACLS)**

Inet Center Northern Luzon

Baguio City

May 16, 2014

**CPR PRO for the PROFESSIONAL RESCUER**

American Safety and Health Institute

(ASHI CERTIFIED)

Via Inet Center

Baguio City

May 15, 2014

**Advanced Airway Management and Endotracheal Intubation**

Inet Center Northern Luzon

Baguio City

May 15, 2014

**Basic Life Support for Health Care Professionals (BLS)**

Inet Center Northern Luzon

Baguio City

May 15, 2014

**Basic Cardiac Rhythm Recognition (ECG READING)**

Inet Center Northern Luzon

Baguio City - May 15, 2014

**Basic Emergency Cardiovascular Pharmacology**

Inet Center Northern Luzon

Baguio City

May 15, 2014

**Emergency Oxygen Administration**

Inet Center Northern Luzon

Baguio City

May 15, 2014

**Electrical Therapy and AED Operation**

Inet Center Northern Luzon

Baguio City

May 15, 2014

**3 Day Basic IV Therapy Training Program for Nurses**

Ilocos Training and Regional Medical Center

October 11-13, 2013

**PERSONAL INFORMATION**

Birth date: February 14, 1989

Birth place: Manila, Philippines

Gender: Male

Height: 5’ 3”

Religion: Christian

Marital Status: Single

Citizenship: Filipino

Nationality: Filipino

**CAPABILITIES:**

Good Communication Skills

Good English oral and written skills

Basic Arabic (Speaking)

Computer literate (Microsoft Office, Word, PowerPoint, Spreadsheet)

Good typing skills 50 wpm with 95% accuracy

Willing to undergo additional training

Eager to learn and can work under pressure

**REFERENCES:** Will provide upon request.

*This is to certify that all the above information is true and correct.*