**CURRICULAM VITAE**



**RAHMAN**

**Mail ID:** **rahman.374218@2freemail.com**

**CAREER OBJECTIVE**

A result-driven management professional with a pragmatic approach and optimistic in nature; besides having extensive curiosity on the latest developments in business, economics, politics and technology. Looking for a challenging position in an environment where I can best utilize my skills and education.

**EDUCATIONAL QUALIFICATION**

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|  |  | **YEAR** |  |  | **QUALIFICATION** |  |  | **INSTITUTION** |  |  | **PERCENTAGE/** |  |  |
|  |  |  |  |  |  |  |  | **CGPA** |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | 2014-2016 |  |  | MBA Finance& |  | Nehru Institute of Engineering and | 76% |  |  |
|  |  |  |  |  | Marketing |  | Technology, Coimbatore. |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | 2011-2014 |  |  | B.Com |  | Yeldo Mar Baselious College | 62 % |  |  |
|  |  |  |  | Finance&Taxation |  | Kothamanagalam. |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  | 2011 |  |  | H.Sc. (12th) |  | GVHSS, Pallarimangalam. | 60 % |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  | 2009 |  |  | State |  | St.johns High School pulinthanam | 79 % |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**LANGUAGE SKILLS**

Fluent in

* English
* Hindi, Malayalam and Tamil

**WORK EXPERIENCE**

M café coffee Bean and commercial coffee machines.

Role: Assistant Manager –Sales

Responsibilities:-

* Handling as basic point of contact for customer with enquiries, complaints, feedbacks & requests etc.
* Ensuring timely and professional responses to all complaints, requests and queries received.
* Delivery of the Raw materials to the customers when they are in need of it.
* Getting the feedbacks and response of customers regarding the supply of machines and Raw materials.
* Resolves product or service problems by explaining the best solution to solve the problem.

**PERSONAL SKILLS**

* Effective communication skill,
* Good and confident in implementing the innovative ideas.
* Good interpersonal skills, punctuality, and ability to coordinate plans and events

**PROJECTS UNDERTAKEN**

* An organization study at Rado tyres ltd Kothamangalam.
* A study on Fundamental analysis of five major players in Non- banking financial sector at Cochin stock exchange.

**ACHIEVEMENTS**

* The training in taxation academy Kothamangalam..
* Workshop in entrepreneurship awareness camp held in Nehru institute of engineering and Technology in 2014.
* Attended a symposium in Innovation and decision of dream management in India held in
* Nehru Institute of Engineering And Technology in 2015

**COMPUTER KNOWLEDGE**

* Application Tools*,* Tally, MS Office, MS Excel,

**PERSONAL DETAILS**

Date of birth

:

12-8-1993

Nationality

: India

**HOBBIES& INTERESTS**

Travelling to new Places, Photography, Driving, Team Games.

**DECLARATION**

I hereby declare that the information furnished above is true to the best of my knowledge.

Place: Dubai Rahman