

To,

Respected Sir/Madam,

Sub: Application for the post of **“CIVIL DRAUGHTSMAN/ SITE ENGINEER”**

I would like to present myself for the above mentioned post in your esteemed organization. I am enclosing herewith my detailed resume for your kind perusal.

I strongly believe that working for any organization requires sheer dedication and a strong commitment towards rapid growth of the organization with a fully focused attitude and a robust desire to excel in all spheres of the tasks given. I like to face challenges and uphill tasks and can also perform well under tremendous pressures. I am confident enough of having all the above mentioned qualities in me and I assure you of performing my duties beyond your expectations.

I seek an appointment with your good regarding a suitable position in your esteemed organization .Looking forward to your positive gesture and earliest response.

Thanking you,

Yours sincerely,

**SYED**

**SYED**

**Civil Draftsman**

**E-mail :** **SYED.374334@2freemail.com**

**Current Location : Sharjah, UAE.**

***Summary:***

Civil Draftsman with over **2 years** of hands-on experience in civil drafting field at India; including Site supervision, Technical activity (design, shop drawing, materials survey, etc. …), construction management using wide background of soft skills required for managing complicated projects with a diverse team of collaborators. Looking for an excellent opportunity to work as a Civil Draftsman where my talent and knowledge can be best utilized for the development of the organization

***Skills:***

**- Structural design & drafting by using Various Cad tools like Auto cad & Revit structural.**

**- Architectural Interior design & drafting by using 3ds max & Revit Architectural Rendering tool.**

**- Architectural Exterior design & drafting by using 3ds max & Revit Architectural Rendering tool.**

***Software:***

* **Designing Tools:**

**› AutoCAD 2014.**

**› Revit Architecture 2014.**

**› 3ds Max 2011.**

**› Adobe Photoshop CS3.**

* **Managing Tools:**

**› M.S Office (Word, Excel, Outlook , and Power Point)**

***Education:***

**Diploma in Proffessional Civil Cad - Calicut kerala**

***Courses:***

* **Diploma in professional interior designing, Kerala computer saksharatha mission.**
* **Autodesk Auto Cad 2015 Basic level, Cad Point (Autodesk Authorized).**
* **Autodesk Revit Architecture 2015 Basic level, Cad Point (Autodesk Authorized).**
* **3ds Max 2015, Cad Point (Autodesk Authorized).**

* **V Ray, Cad Point (Autodesk Authorized).**
* **Adobe Photoshop CS3.**

***Languages:***

**\* English:**  Good. **\*** **Hindi: V.** Good. **\*** **Malayalam:**  Mother language.

**\*** **Arabic:** Read And Write

***Experience:***

* **Green House Planning and Service*. Calicut ,kerala***

 **14th July 2015 to 25th May 2017.**

**Position - Civil Draftsman (Structural & Architectural).**

**Projects List:**

* **Jashir Makkada Luxury villa**

**Complete Architecture (Interior & Exterior) design.**

* **Salafi Masjid, Calicut.**

 **Complete Architecture & Interior design.**

* **Karunya Medical Center, Calicut.**

**Complete Architecture (Interior & Exterior) design.**

* **Thanveer Kakkodi Luxury Villa, Calicut.**

 **Complete Architecture (Interior & Exterior) design.**

* **Jasar Al Nabaa Decor Cont. LLC , Sharjah , UAE**

**19th July 2017 to 2th Oct 2017.**

**Position – Site Engineer**

 **– Civil Draftsman**

**Projects List:**

* **Dubai Heights Academy , Al Barsha**

 **Complete False Ceiling Drawing And Providing technical advice , supervising staff on site**

***Personal Details:***

**Nationality : Indian.**

**Religion : Islam.**

**Marital status : single**

**Visa Status : Visit Visa – Validity till – 30- NOV - 2017**

**References will be supplied upon request.**