Sadia

Email: [Sadia.374347@2freemail.com](mailto:Sadia.374347@2freemail.com)

**Professional Profile**

An inspiring, self motivate and dynamic teacher with experience in teaching all primary years. With a strong awareness and passion for children’s learning and development, I enjoy being part of encouraging inclusive education and promoting good positive learning techniques. Possesses exemplary planning skills and accustomed to operating under considerable pressure, remaining calm and effective and prioritizing wisely. I have always had a passion for teaching and geared my studies and career in this direction as I feel it is extremely valuable to be helping children develop skills they can continue to use throughout their lives.

**KEY SKILLS & EXPERTISE**

* Experienced at planning/organizing lesson plans
* Passionate about teaching and child development
* Excellent knowledge of all key subjects
* Experienced in carrying out all duties associated within the Primary Teacher role
* Develop lesson plans within the curriculum objectives

**Employment History**

**Secondary School Teacher (SST)**

**January 04, 2012 to date**

Lahore Development Authority (LDA) Model Girls High Lahore, Pakistan

**Responsibilities**

* Teaching Primary Classes (main subjects are Islamic studies, Social Studies, Urdu, Basic English, Basic Maths, Basic Sciences)
* Developed creative and imaginative projects for the class to participate in
* Provided regular feedback to parents and carers regarding work and behavior in class
* Successfully motivated children with work through play and other techniques
* Organized community projects for the children and school to gain recognition for
* Successfully prepared and marked homework and project materials
* Confidently attended review meetings
* Taking an active interest in keeping up to date with changes in the curriculum
* Looking at each child’s way of learning and developing learning plans around that to help them gain the best start in their education
* Gain knowledge and understanding of personalities within the classroom, preventing any issues becoming serious problems such as bullying
* Communicating well with all pupils, ensuring them they can speak to me if they have any worries at all
* Supporting colleagues
* Working with pupils to create innovative fundraising ideas for the school/class
* Experience in a variety of lessons including drama, physical education and other lessons

**Laboratory Attendant**

**September 2005 to January 2012**

Lahore Development Authority (LDA) Model Girls High Lahore, Pakistan

**Responsibilities**

* Handled Physics, Chemistry and Biology laboratory management duties
* Knowledge of setting up, using and maintaining laboratory tools and equipment
* Excellent clerical and data management abilities
* Brilliant communication, organizational, and management skills
* Ability to multi-task and handle several responsibilities simultaneously
* Excellent data interpretation and report making abilities

**Academic Qualifications**

Masters in Education [2012– 2013]

University of Education, Lahore – Pakistan

Bachelor of Education (Elementary) [2010]

University of Education, Lahore – Pakistan

Bachelor of Arts [2008]

University of Punjab, Lahore – Pakistan

Intermediate in Computer Sciences (ICS) [2005]

Board of Intermediate & Secondary Education, Lahore – Pakistan

Matriculation (SSC) [2003]

Board of Intermediate & Secondary Education, Lahore – Pakistan

**Professional Developments**

* Good Team Player
* Excellent Communication Skills
* Keen to progress personal development and training

**Personal Interests**

* Cooking
* Arts and Craft

**Personal Information**

Date of birth: 10th December1983

Marital Status: Married

No. of Children: One Son

Religion: Islam

Nationality: Pakistani