# Ishwarbhai

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***Summary:***

* Profile : Male, 60, Married.
* Nationality : Indian.
* Current Location : India.
* Current Position : Assistant Manager Finance.

 ( Report to Manager )

* Company : Godrej Agrovet Limited.
* NOC Requirement : None
* Preferred Location : UAE, Kuwait, All Middle East Countries.
* Salary Expectation : Not Specified / Negotiable.

***Professional Experience:***

**July 1985 – Present : Godrej Agrovet Limited – Assistant Manager Finance.**

The Company is into manufacturing of Animal Feeds & Agro input, which has more than 50 Factories across India having turnover of Rupees 5500 crores.

**ANIMAL FEEDS :** Cattle Feeds, Poultry Feeds, Aqua & Fish Feeds.

**AGRI INPUTS :** Pesticides, Insecticides, and Plant Growth Promotion.

***Area of Work :***Handling of AP Team of 7 members with following duties & Responsibilities.

* Monitoring & Analyzing of Bank Balance, kept low minimum bank balance in all Banks.
* Monitoring of daily MIS on fund forecast of inflow & outflow, excess fund transfer to Corporate.
* Monitoring in time Vendor’s regular payment / Import as well as foreign Direct payment.
* Monitoring of Capex advance accounting / payment / MIRO and Reconciliation of Capex Vendor.
* Audit approval to be taken for Bank Resolution for Opening and closure of Bank Accounts.
* Monitoring of all Import Consignment for smooth clearing as well as payment on time.
* All Schedules / GL code of Trial Balance has been monitored, take active participant in completing Audit, Interacting with Auditors for solving quarries.
* Closely monitor insurance policy with actual usage data and suggest change in policy value.
* Assisting team members in resolving their issues & handling online vendor’s quarries and providing details & short out there issues.
* Training / Guidance to team members in respect of GST and other Direct taxes.
* Preparation of LC for Import as well as Export and filing their details to Govt. Authorities.

**March 1980 – June 1985 : Honest Trading Co. Pvt. Ltd. – Accounts Assistant**

“HONEST“ is a group of Industries engaged in manufacturing of Textile Machinery under foreign collaboration with M/s. MACART TEXTILES LTD, UK.

* Preparation of Invoices, Writing Sales Journal, RT-12, GPI, PLA & other excise work too.
* Handling Bill Passing, Writing Purchase Journal, Sales returns etc.
* Handling Creditors / Debtors & General Ledgers too.

***Academic Qualification:***

**April 1974 – March 1978 : South Gujarat University, Surat. Gujarat. INDIA.**

Advanced Accounting & Auditing – Bachelor of Commerce – Second Class.

***Other Certificates:***

**Blueprint for Success:** Training taken from Qualified Learning System Inc. (India).

**Customer Centricity:** Training taken from Indian School of Integrated Learning.

***I T Skilled:***

* Knowledge of Mfgpro

Mfgpro is an ERP package and having full knowledge of Modules like AP, AR, WO, SO, and GL. Worked during 1997 to October 2009.

* Knowledge of SAP

SAP is an ERP package and having knowledge of AP, AR, FICO, GL and some knowledge of MM and SO. Working from October 2009 to continue.

* Windows & Office Tools: Knowledge of DOC, WORD, EXCEL, WINDOWS & OUTLOOK Express.

***Languages:***

Gujarati : Working Knowledge

Hindi : Working Knowledge

English : Working Knowledge

***Reference:*** Excellent reference available on request.

Date: 06/11/2017. Signature of Applicant