**Resume**



**Vinayan**

[**Vinayan.374513@2freemail.com**](mailto:Vinayan.374513@2freemail.com)

**Career Objective**

Seeking a position in a reputable organization which provides me the opportunity to explore my potentialities and talents and looking for a suitable position in the area of customer relationship & Management.

**Professional Experience**

* Organization : Printex Media Solutions Pvt. Ltd

Position : Office executive

Duration : February 2004 to March 2005

* Organization : Kottakkal Ayurveda Bhavan- Ayurveda

Paramedical Institute

Position : Managing Director

Duration : 17th April 2005 to 15th January 2009

* Organization : KottakkalAyurvedic Centre

Position : Supervisor

Duration : 28thJanuary 2009 to 27th January 2011

* Organization : Bajaj Auto Finance

Position : Sales DMA

Duration : 24th August 2011 to 31st October 2014

* Organization : KVR Automobiles,Kottakkal

Position : Manager

Duration : 17th October 2014 to 25th November 2016

* Organization : 3G Digital World

Position : Store Manager, Kottakkal

Duration : 7th December 2016 to 6th July 2017

* Organization : Cipher Crafts –The Complete Mobile & IT Solutions

Position : Administrator, Kottakkal

Duration : 21st July 2017 to 5th November 2017

**Educational Qualification**

|  |  |  |
| --- | --- | --- |
| Course | Board\ University | Year |
| S.S.L.C | Board of Public Examination, Kerala | 1998 |
| Plus Two | Higher Secondary Board of Examination, Kerala | 1999 |
| B.A Malayalam | University of Calicut | 2003 |
| Diploma In Computer Application | Rukronix,KeralaGovt.Approved | 2013 |

**Computer Knowledge**

* DCA Passed with First Class
* Knowledge of Computer Hardware
* Knowledge of Computer Software
* Proficiency in Microsoft Office
* Internet

**Co-curricular Activities**

Participate in the service activities of a Youth Club.

Active member of religious oriented service organization.

**Hobbies**

Listening to music

Travelling

Reading

**Personal Profile**

Date of Birth : 27th May 1982

Sex : Male

Marital Status : Married

Nationality : Indian

**Languages Known**

|  |  |  |  |
| --- | --- | --- | --- |
| Language | Read | Write | Speak |
| English | Yes | Yes | Yes |
| Hindi | Yes | Yes | Yes |
| Tamil | No | No | Yes |
| Arabic | No | No | Yes |
| Malayalam | Yes | Yes | Yes |

**Declaration**

I hereby declare that all the above given information are correct and true to the best of my knowledge and if I selected I will discharge my duties and responsibilities to the entire satisfaction of my superiors.