**Resume**

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| **Sathish** E-mail ID: **Sathish.374571@2freemail.com** | 1.
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**Career Objective:**

To seek a challenging environment that encourages learning and creativity, providing exposure to new ideas, motivating personal and professional growth

**Professional Experience:** 6+ years of experiences.

I Worked with **Franklin Templeton International services (India) Pvt. Ltd (Hyderabad)** from Oct 29th 2012 to Feb 24th 2017. (4.4 years).

**Department: Investment Accounting & Fund Accounting.**

**Designation: Net Asset Value Analysis Analyst.**

**Job Profile:**

* Analyzing day-to-day activities in the fund in order to compute the Net Asset Value of the assigned mutual funds
* Prepared reports researched data and performed a wide array of accounting transactions for mutual funds containing domestic and foreign equities, fixed income, and derivatives securities.
* Analyzed variance of the securities which are traded in the market by the help of (PTR) Portfolio Trade Report
* Generating Dividends, Interest, Amortization reports to calculate the NAV price for the MF by end of the day.
* Verifying shareholders activity (subscriptions and redemptions with the source data which is sent by the reconciliation team to cross check and make sure the postings are accurate.
* Posting expenses accruals and true ups in the funds as per the portfolio manager advise to balance the funds.
* Analyzing the variance materiality of the Unrealized Gain or Loss on Foreign exchange securities investments.
* Prepared and analyzed all the financial information for the quarterly, semi-annual, and annual financial statements
* Preparing spreadsheets, graphs, and charts to help illustrate financial trends on regular interval to the divisional heads & Management.
* Working in fast paced environment to meet tight deadlines & Service Level Standards (SLS).
* Ensure all the checks to be done to produce accurate NAV of the funds (corporate actions, pricing backups).

**Achievements:**

* Promoted as Subject Matter expert (SME) and Participated in several projects and sessions to improve internal and external departmental performance.
* Awarded with a “Take a Bow Award” (12 Times), “Applause award” (2 Times) and “Best Employee Award” for achieving and maintaining the quality and productivity results.

**Projects and peer support:**

* Participated Application testing projects to check the efficiency of the applications and reduce the error trends.
* Conducting sessions to the new hires and the other team members to educate the process knowledge and departmental updates.

**Previous Experience:**

I worked as an **‘Accountant’** in **Maverick consulting, (Accounting, Tax and CS consulting)** with 6 months experience since April 2012 to Sep 2012. (6 Months).

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| I Worked as an **‘Accountant’** with **GSP PRASAD & CO (Chartered Accountants)** with 22 Months from June 2010 To March 2012. (22 Months).**Job Profile:*** As an Accountant.
* Maverick Consulting & GSV Prasad & Co mainly deals with Clients Accounts and Tax matters.
* Preparation of Cash/Bank Payment vouchers, Receipts vouchers and Journal vouchers.
* Maintaining Books of Accounts i.e. Cash Book, Bank Book, Debtors and Creditors Ledger, Sales and Purchase Register and other Subsidiary Books.
* Preparation of Bank Reconciliation Statements.
* Preparation of VAT, Service Tax, and TDS monthly payment calculation with internal check list Statement on monthly Basis.
* Preparation of Monthly VAT Returns, TDS Quarterly Return and services Tax half yearly Returns.
* Preparation of monthly ESI and PF Statement.
* Clarifying clients doubts in Accounting and Local Tax Related matters.
* Raising Invoices and sending to the clients by e-mail on monthly basis for Retainer services and Professional service.

**Highest** **Educational Qualifications:*** **Financial Modeling:** (Financial statements Analysis, Advanced excel and VBA) from Excel Gyan Intuition, Hyderabad during May 2017 to October 2017 (Six months).
* **Bachelors of Commerce (B.COM)**, Gauthami Degree College Nizamabad affiliated to Osmania University during 2006-2009.

**Strengths**: * Positive attitude towards work & adaptable to change.
* Quick learner & problem solving approach.
* Dedicated & diligent.

Software Knowledge:Application Packages : MS-Office, (Advanced Excel and VBA) and Tally 9 ERP.Other Applications : Bloomberg, Coda, Global Max and One Ties. (Excel and VBA)**Languages skills :** English, Hindi and Telugu (Fluent)**Declaration:**I do here by declare that the information furnished above is true to the best of my knowledge.Place: DubaiDate  |
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