

**KUNTI**

**KUNTI.374606@2freemail.com**

**PROFESSIONAL SUMMARY**

Possess effective teaching skill and global oriented, I am seeing a challenging opportunity to manage, share my knowledge where my advanced skills, education, content knowledge about the subjects, extensive training, and my 12 years of experience in the field of education can be fully utilized to educate the future of the nation.

**SKILLS AND STRENGTHS**

* Effective Communicator
* Quick Problem Solver
* Tolerance : Stress tolerance
* Good Analysis Skills
* Understanding Individual Differences
* Creating Idea : Creativity

**EXPERIENCE**

* Tendong Educational Institute , Namchi, Sikkim : 6 years
* J.N.V., Ravangla, Sikkim : 1 year
* St. Joseph Convent, Martam, Sikkim : 2 years
* West Point School, Darjeeling.West Bengal. : 3 years till Date

**FIELD EXPERIENCE**

* Making administrative decisions
* Management of classes and educational trips.
* Prioritizing teaching methods.
* Completing parent and student counseling.
* Enforcing rules and disciplinary action.
* Lecturing and discussing concepts.
* Preparing material for presentations.
* Grading tests and conducting progress reports.
* Record keeping student activities in accordance with law and school policies.
* Comprehensive and continuous analysis skill.

**EDUCATION**

BACHELOR OF EDUCATION.

 LOYOLA COLLEGE, SIKKIM, INDIA

MASTER OF SCIENCE (ECOLOGY AND ENVIRONMENT)

MANIPAL UNIVERSITY OF SIKKIM, INDIA.

BACHELOR OF SCIENCE ( ZOOLOGY , BOTANY AND CHEMISTRY)

TADONG COLLEGE, GANGTOK, SIKKIM, INDIA

12TH STANDARD

HEE SENIOR SECONDARY SCHOOL, SIKKIM, INDIA.

10TH STANDARD

GIRLS SECONDARY SCHOOL, NAMCHI, SOUTH SIKKIM, INDIA.

**BASIC KNOWLEDGE OF COMPUTER**

**ACHIEVEMENTS**

I was active in co-curricular activities such as debates, quiz and sports like Football and Badminton

**PERSONAL DETAILS**

Date of Birth : 19th November 1979

Passport Validity up to : 19/01/2025

Marital status : Married

DECLARATION: I HERE BY DECLARE THAT THE ABOVE INFORMATION IS TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.