

**Ronald**

**Email:** [**Ronald.374776@2freemail.com**](mailto:Ronald.374776@2freemail.com)

**CAREER OBJECTIVE**

**I am seeking a challenging position, which I can associate with a progressive and professional organization, while providing the opportunity to apply my academics, skills and experience towards the optimum growth of the organization.**

**CAREER SUMMARY**

**HINDUJA GLOBAL SOLUTIONS, BANGALORE INDIA**

**Sub Group Head and Quality Analyst**

**2014- Nov 2017**

**Job Purpose: - To provide effective and efficient work assistance and support by undertaking a number of Training &Development tasks to Maintain quality in work.**

**Controlling team members with effective manner.**

**Auditing Claims.**

**Maintaining good rapo between Managers and employees. Maintain time sheet of employees.**

**Fulfilling daily requirements ordered by the Clients.**

**Making sure all the works are going as per the process requirement with**

**100% quality.**

**ACCENTURE, BANGALORE INDIA**

**Assistant Claim Processor**

**April 2012- Oct 2012**

**Job Purpose: - to provide effectiveand efficient quality work given by the Employer.**

**Marinating 100% quality in work**

**EDUCATION QUALIFICATION & TRAININGS**

|  |  |  |  |
| --- | --- | --- | --- |
| **Course** | **College** | **Percentage** | **Year** |
|  | Don Bosco Institute |  |  |
| MBA | of Technology | 68.04% | 2014 |
|  | Subash Institute of |  |  |
| BBM | Business | 60.04% | 2012 |
|  | Management |  |  |
|  | St.Joseph Pre |  |  |
| PUC | University College | 54% | 2009 |
|  | Gnanabodhini High |  |  |
| SSLC | School | 64.04 | 2007 |

**COMPUTER KNOWLEDGE**

**Proficient in Computer Software and have hands on experience in MS**

**Office 2007, which Includes MS Word, Excel, Presentations on Power Point, Internet, basics of computer.**

**STRENGTHS**

**Honest, Hardworking & Meticulous in finer Details. Excellent Communication skills.**

**Efficient Time Management.**

**Team Player and an able Team Leader.**

**SUMMER INTERNSHIP PROGRAMME**

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| --- | --- |
| **1.** |  |
| **Company** | **: PRESMAN India** |
| **Location** | **: Bangalore** |
| **Executive Training Title** | **: A study on effectiveness of “TRAINING AND** |
| **DEVELOPMENT** |  |
| **Achievement** | **: Helped the management to Train the new employees** |
| **with new techniques.** |  |
|  |  |
| **2.** |  |
| **Company** | **: HERO MOTOCORP** |
| **Location** | **: Bangalore** |
| **Executive Training Title** | **: A Study on CUSTOMER SATISFACTION towards HERO** |
| **MOTOCORP Two wheelers at OM BIKES,** | |
| **Achievement** | **: Sold 10 Two wheelers in 4 weeks duration.** |

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| **PERSONAL DETAILS** | |  |
| **Date of Birth** | **: 23rd SEP 1991** |  |
| **Sex** | **: Male** |  |
| **Nationality** | **: Indian** |  |
| **Marital Status** | **: Single** |  |
| **Visa Status** | **: Visit visa, valid until 24th February 2018** | |
| **Languages known: English, Hindi, Konkani.** | |  |
| **REFERALS** |  |  |
| **Available on request.** | |  |
| **PLACE: BANGALORE** | | **RONALD** |
| **DATE:** |  |  |