**RESUME**

[Apoorva.374875@2freemail.com](mailto:Apoorva.374875@2freemail.com)

**APOORVA**

**B.Tech - Information Technology**

**CAREER OBJECTIVE(s):**

To work in a challenging environment where in not only my professional knowledge, abilities and education experience would be utilized to exposes me and shape up a career and to share expertise with an organization that can provide opportunities to enhance my skill and further develop qualities of higher leadership.

**WORK EXPERIENCE:**

**SENIOR PROCESS EXECUTIE at Cognizant, Hyderabad (April, 2016- March, 2017)**

* Handled the Problems of the customer about the Technical Issues.
* Handled the calls related to Internet Services.
* Coordinate & co-operate within team to accomplish the task.

**ASSOCIATE TECHNICAL SUPPORT at Tech Mahindra, Hyderabad (Nov., 2014 – Sep.,2015)**

* Verify Customers problems and provide solution through the inbound calls.
* Communicate the information and coordinate with the customers about the ISP issues.
* Handle and Assist the Queries related to the Internet Services.

**EDUCATIONAL BACKGROUND:**

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| --- | --- | --- |
| **QUALIFICATION** | **INSTITUTE/ UNIVERSITY** | **YEAR** |
| B. Tech (IT) | Jawaharlal Nehru Technological University | 2014 |
| Class XII | Board of Intermediate Education | 2010 |
| Class X | Board of Secondary Education | 2008 |

**PROJECTS:**

* Human Resource Management System Project:
  + Analyze and Prepared the Employee Identification.
  + Reviewed the complete details of the Employees.
  + Language Platform used is JDK 1.4
* Privacy Preserving Multi Keyword:
  + Users save their files, emails, documents, etc.
  + Helps the users to store the data or information in cloud
  + Platform used is ASP.NET with C++

**TECHNICAL SKILLS:**

* Well Versed in MS Office.
* Well Versed in Operating Systems of MS DOS, Linux, Windows 9X/2000/NT/XP/Vista7/8
* Good Exposure in OOPS, Web Technologies, Cloud Computing, Probability and Statics.

**ACHIEVEMENTS:**

* Achieved Consistent performer and excellence reward from Cognizant.
* Active Participant and awarded as BEST POSTER in `Prabhava’, inter-college festival held in our college.
* Stood in Second position in the Competition, ‘Business Quiz’ at the management meets in Aurora’s PG College.
* Active member of Literary Club and Nature Lovers Club of the college.

**STRENGTH:**

* Enthusiastic and Quick Learner.
* Ability to reach the commitments.
* Effective Team Player and work well individually.
* Ability to work under pressure to give my best.
* A positive attitude towards life, flexible and patience.
* Excellent in interpersonal communication skills.

**PERSONAL PROFILE:**

Name **:** APOORVA

Date of Birth **:** 23.07.1992

Gender  **:** Female

Marital Status  **:** Married

Languages Known **:** English, Marathi, Telugu and Hindi.

Nationality  **:** INDIAN

**(APOORVA)**