

**ARUN**

**CIVIL ENGINEER**

**Email id:** **arun.374898@2freemail.com**

**VISIT VISA EXPIRE ON 28-Feb-2018**

**Summary of Qualification**

* **Bachelors of Engineering in Civil Engineering** from **J.J.COLLEGE OF**

**ENGINEERING & TECHNOLOGY,** Tamil Nadu, India,

* **Certificates are attested by UAE. Experience**
* **Civil Site Engineer** with **3.5 years** of experience at **JENEFA ASSOCIATES CHENNAI, India** which deals with Building Constructions projects (Jun2014to Nov 2017).

**ROLES AND RESPONSIBIITIES**

* Execution of work on Site as Method statement.
* Detailed supervision of the civil works, planning the construction activities and coordination among the various sub-contractors.
* Responsible for implementation of construction work in accordance with approved drawings and specification plans.
* Coordinating with sub-contractors and department of QA/QC & planning
* Responsible for assisting and implementing quality and safety procedures in the project as per the company safety policy.
* Communicating with clients and their representatives, including attending regular meetings to keep them informed of progress.
* Day-to-day management of the site, including supervising and monitoring the site labor force and subcontractors.
* Arranging the procurement and materials as per site requirement.
* Preparing the program of Completion of the work and submitting the same to Client for the approval.
* Preparation of daily, weekly and monthly progress report.

**PROJECTS INVOLVED**

* **RESIDENTIAL APARTMENT G+2 Pallavaram & Pulal**
* **MEMORIAL BUILDING at ponnmar,chennai**
* **GRAND MART TEXTILE SHOPING COMPLEX G+2 GUDUVANCHERY,CHENNAI.**

**SOFTWARE SKILLS**

* Well versed with **AutoCAD 2010** and **MS Office**.

**STRENGTHS**

* Focused, hardworking and able to troubleshoot the problems and get the job done.
* Professional, Optimistic, Self confident & Leadership Quality.
* Ability to make decisions and executes consistently under pressure.
* Knowledge of **Cost Estimation**.
* Fast Learner and Hard worker, Can Handle the Site independently and able to work individual and in team.

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|  |  | **PERSONAL DETAILS** |
| Name | : ARUN  |
| D.O.B | : 02.06.1991 |
| Gender | : Male |
|  | Languages Known | : English, Tami, Hindi |
|  | Nationality | : INDIAN |
|  | Expected salary | : 3000 to 4500 Dirham’s |



**DECLARATION**

I under signed, certify that to the best of my knowledge and belief, these data correctly describe my qualification, my experience and me. Further, I certify that given an opportunity, I would work to best of my abilities and your satisfaction.

**Place: Dubai, UAE** **(ARUN)**