**SREEJA MOHAN – Technical Civil Engineer / Jr. Estimation Engineer**

**RAJAMOHANAN - SENIOR HSE ADVISOR**



**Email:** [rajamohanan.374908@2freemail.com](mailto:rajamohanan.374908@2freemail.com)

**Languages Known:**

English, Hindi and Malayalam

**Blood Group:**

A+ve

**Marital Status:**

Married

**Nationality:**

Indian



**Passport Details: L1757312**

**Email:**

[sjamhn1992@gmail.com](mailto:sjamhn1992@gmail.com)

**Phone number:**

052 5124165

**Date of Birth:**

18.12.1992

**Address:**

Thennasserrimalayil (H) Vellayil P.O Pathanamthitta

Kerala, INDIA

Pin: 689613

**Languages Known:**

Malayalam, English and Hindi

**Blood Group:**

O+v

**Marital Status:**

Single

**Nationality:**

Indian

**CAREER OBJECTIVE**

To utilize my professional skills and experience, to achieve success in contributing towards the corporate objective of a progressive company that offers professional growth, while being resourceful and flexible, I believe to take responsibility to get a job in multifunctional business management, and diligence is my forte.

**PROFILE SNAPSHOT**

* *Graduate,* ***NEBOSH IGC, OSHA 30 Hours and Diploma in Fire and Safety****.*
* *H2S awareness program from GASCO Buhasa*
* *Basic first Aider Certificate*
* ***9 year experience in UAE***
* *Possess* ***EHS approved Safety Advisor Registration card (SARS)***
* ***Excellent and vide knowledge about JAFZA Regulations.***
* ***1 year safety instructional job*** *experience in India*
* *Holding valid* ***UAE driving license****.*
* *Exposure to* ***oil & gas field*** *(work experience at Takreer, Ruwais, UAE and Gasco, Buhasa, UAE)*
* *Technical supervisor in* ***Indian Air Force from Aug 1985 to Aug 2005***
* *Possess excellent supervisory and monitoring skills with ability to multi-task, work under pressure and meet deadlines.*
* *Self-starter and able to work with minimum guidance.*
* *Excellent communication with interpersonal, analytical & leadership skills.*

**WORK EXPERIENCE**

* PRAVARTHI BUILDING CONTRACTING L.L.C ALBARSHA-1 DUBAI **Designation: HSE Advisor**

25 Feb 2014 till now

**Responsibilities:**

* Carry out risk assessments and consider how risks could be reduced.
* Carry out regular site inspections to check policies and procedures are being properly implemented.
* Ensure working practices are safe and comply with legislation.
* Prepare health and safety strategies and develop internal policy.
* Lead in-house training with managers and employees about health and safety issues and risks.
* Keep records of inspection findings and produce reports that suggest improvements.
* Record incidents and accidents and produce statistics for managers.
* Keep up to date with new legislation and maintain a working knowledge of all Health and Safety Executive (HSE) legislation and any developments that affect the employer's industry..
* Produce management reports, Safety Reports.
* Ensure equipment is installed safely
* Advise on a range of specialist areas, e.g. fire regulations, hazardous substances, noise, safeguarding machinery and occupational diseases.

**Projects:**

* Construction of Perfume Factory and Office facilities for M/s CPL Aromas
* Construction of Factory and Office facilities for M/s STS FZE – Jafza
* Construction of Factory & Office facilities for M/s Valtronics LLC – Dubai
* Construction of Factory & Offices for M/s Morgan Additives Manufacturing –
* Construction of Warehouse & Offices for M/s ITR Middle East– Jafza
* Construction of Warehouse & Offices for M/s Al Khalili Trading FZCO– Jafza
* Construction of G+4 Flour Mill, Silos, Store & Ancillary Buildings for M/s Sounbula Mills FZE– Jafza
* Construction of G+M Workshop cum Offices for M/s Transworld Aviation FZE– Jafza
* Construction of Factory & Offices for M/S RAR Resins & Chemical Industries–Techno Park
* Construction of Factory & Office for M/S Cemar Industries, Technopark
* Construction of Warehouse & G+ M Offices for M/S Zahid Tractor Parts FZCO–Jafza Construction of Warehouse & Office building (G+M) & Service Buildings @ Jafza South for M/s Dubai Tea Trading Centre

**Major Consultants dealt with**

* Design concepts
* Corporate Planners Engineering Consultants
* Al Jassim Engineering. Consultants,
* Archen Engineering Consultants
* Khatib & Alami Consultants
  + - * AL REYAMI GROUP, DUBAI, UAE

**Designation: Senior HSE Officer**

March 2012 to 14 Jan 2014

**Responsibilities:**

* Providing proactive safety support for office and working site facilities
* Maintaining and preventing potential workplace safety hazards through routine inspections and training, accurate and up to date documentation of policies, procedures and data and investigation into accidents, injuries and unsafe conditions
* Implementing personal safety in the minds of work force
* Maintaining general information report, hazard condition and other requirements
* Conducting Accident Investigation & Hazard Analysis
* Enforcing safety regulations on project site
* Review Method Statement & Risk Assessments for compliance and advise investigation measures if required
* Permit to Work System Implementation
* Performing daily / regular Safety inspections
* Conducting regular inspections like electrical tools, ladder, scaffolds etc
* Performing Monthly Loss Prevention Inspections
* Conducting New Employees Safety Orientation
* Ensuring the standards of emergency services like fire extinguisher , first aid box
* Preparation of Monthly HSE Statistics Report
* Report all conformance & non-conformance issues to the HSE Manager
* Gather evidences & prepares reports on complaints and incidents
* Working with waste management team for identifying areas that require waste skips and the type of skips required. Advising personnel on segregation and correct disposal of wastes.
  + - * TOLEDO ELECT & MECH WORKS COMPANY LLC, ABU DHABI

**Designation: Safety Officer**

Dec 2008 to Feb. 2012

**Responsibilities:**

* Hazard identification and control – Risk assessment Implementation of safety plan and company safety procedures
* Preparation /coordination for work permits and their implementation
* Safety inspection and supervision of workplace and site office for housekeeping
* Conduct tool box talks for workers
* Advice work group supervisors about identified unsafe acts
* Safety inspection as described in work procedures
* Monitor /ensure proper safety signs, usage of PPE
* Control of vehicles movements at site including cranes, shovels, trailers etc
* NATIONAL INSTITUTE OF FIRE ENGINEERING

**Designation: Safety Instructor**

July 2007 to Nov 2008

**Responsibilities:**

* Training students about Fire engineering and Industrial/ construction safety
* Plans and organizes personal class teaching outlines, organizes and directs activities of students in order to provide a high level of quality instruction
* Completes and submits records and documentation of completed lessons to the manager
* INDIAN AIR FORCE

**Designation: SQUADRON SAFETY IN CHARGE**

Aug 1985 to Aug 2005

**Responsibilities:**

* Conducting weekly safety meetings
* Proper orientation for new recruits and new technical personal working in the airfield
* Ensuring the strict compliance of safety rules
* Conduct fire extinguisher training
* Conduct and maintain a log of monthly record of fire extinguishers
* Review and evaluate safety reports
* Monitor all areas for safety violations and hazards
* Daily safety briefings to unit personnel
* Inspection and maintenance of housekeeping in all areas
* Detailing the appropriate technician for specialized job
* Supervision of specialized job
* Shift duty and Leave management
* Maintenance of tools and specialized test equipments
* Tool management and resource management
* Maintaining registers like tool in/out register, consumption record, demand register etc
* Indenting the required consumable items
* Repair /write off unserviceable tools/ equipments

**ACADEMIC CREDENTIALS**

* B.Sc. in Mathematics with an aggregate 91% from Marthoma College, Thiruvalla, Kerala University in 1985
* Predegree (science Stream) with an aggregate of 81% from BAM College, Thuruthicad, from Kerala University in 1982.

**SAFETY TRAININGS AND CERTIFICATES**

* Nebosh International General Certificate in occupational Health and Safety
* OSHA (30 Hours) training in construction industry safety
* Diploma in fire and safety
* SARS Certification from Trakhees, Dubai
* H2S awareness program from GASCO Buhasa
* Basic first Aider Certificate

**CORE STRENGTH**

|  |  |
| --- | --- |
| * Good communication skills. * Good grasping skill and keen listener. * Ability to lead a team as well as work efficiently as a team member. * Adaptable to different environments. * Honesty | * Ability to work for longer duration * Result oriented, self-starter and able to work with minimum guidance. * Complete dedication and positive thinking * Willingness to learn and improve |

**PERSONAL DOSSIER**

Date of Birth 01 March 1965

Languages Known English, Hindi & Malayalam

Nationality Indian

References Available upon request

**I hereby declare that the above information is true to the best of my knowledge.**

**Rajamohanan**