

 **NHEL**

 nhel.374952@2freemail.com  February 20, 2018

**Career Objective**

I would like to pursue my knowledge and experience in Engineering Industry even I have different educational background.

**KEY SKILLS**

* + Good listening skills
	+ Team player
	+ Hardworking
	+ Disciplined
	+ Passionate

**Computer Software Skills**

* + Typing Skills
	+ Autodesk Revit MEP 2014 / 2016
	+ Microsoft Word
	+ Microsoft Excel

**EDUCATIONAL BACKGROUND**

* Columban College (2011-2015)

**Bachelor of Science in Hotel and Restaurant Management (BS HRM)**

* Olongapo City National High School (2007-2011)
* East Bajac-Bajac Elementary School (2001-2007)

**CERTIFICATE**

* **Microcadd Cubao Manila (March 2016 – April 2016)**

**Autodesk Revit MEP 2016**

**Cert. No.: 1331898371**

**PERSONAL INFORMATION**

**Date of Birth** : December 04, 1994

**Place of Birth :** Olongapo City, Philippines
**Civil Status :** Single **Age :** 23

**Religion :** Roman Catholic

**Gender :** Male

**WORK EXPERIENCE**

* **Verant, Manila Philippines**

**July 04, 2016 to March 27, 2017**

**Okada Manila Project**

**Position: Revit Modeler**

* Collect and integrate BIMs from all project team parties.
* Making Combine Shop Drawings for all MEPF department.
* Run clash detection reports and maintain issues log.
* Utilize and incorporate company BIM standards on projects.
* Utilize model data to coordinate multiple disciplines on projects.
* Collaborate and communicate with other Technical Services departments to deliver BIM data.
* Assist project teams by providing and formatting information from BIM throughout the duration of a building project.
* Assist project team members in utilizing BIM data.
* **Company: BIM axis production services, Manila Philippines**

**May 2015 to February 2016**

**Position: Document Controller**

* Maintaining a tracking facility to enable documents to be updated easily.
* Scanning in all relevant new documents.
* Checking dispatch documents are accurate.
* Presentation and filing of documents and drawings.
* Responsible for maintaining hard copy information.
* Issuing and distributing controlled copies of information.
* Provide advice on procedures of issue and methods in accessing the system.
* Ensuring all documents are as up to date as possible within electronic filing systems.