**Chandrabhan**

[**Chandrabhan.374994@2freemail.com**](mailto:Chandrabhan.374994@2freemail.com)

To carve a niche for myself as Finance & Account personnel & to contribute my learning and knowledge in the diverse fields towards the overall success of an organization through an amalgam of challenging work, constant learning, professional and personal development; thereby being a part of two-way value addition program.

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| **Career Summary** |

* Finance & Accounts professional with over 9 years of experience
* Rich experience in entire gamut of accounting & finance operations entailing preparation & maintenance of
* Possess 7.9 years of experience in **KPO Operations**, a client facing role especially in e2e accounting, Intercompany Reconciliations, Variance analysis, Budgeting & forecasting and reporting & controlling
* Comprehensive working knowledge of Accounting, Transition & Mobilization and related ERP’s like **SAP-FICO/TEM/MM/SD & BW/BI** and **HFM**.
* Exposure to systems like Micro strategy, FiRR, Globe, Verse etc.

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| **Competencies** |

* SAP FICO End User
* HFM & HFM - FDM
* General Ledger Accounting
* Month End Close
* US-SOX Compliance

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| **Professional Experience** |

**Apr - 2015 to till WNS Global Services (India) Pvt Ltd, Mumbai**

**Role Deputy Manager – Operations F&A (Supervisor)**

**Responsibilities**

* **Month End Close and Reporting & Controlling Activities**
* Preparation of Month end schedule and share with stakeholders
* Preparations of Balance Sheet & relevant schedules.
* Ensuring all Journal Entries and adjustment entries posted in SAP books.
* Cost center review, variance Analysis and commentary
* P&L analysis and Income and expenditure analysis and commentary.
* Balance-sheet reconciliation and controlling the suspense account and deferred revenue and other receivable recs.
* Reconciliation of Payroll, T&E.
* Fixed Asset Accounting. Depreciation & Fixed Asset Reconciliation.
* Assisting to Client for Budgeting & Forecasting Activities
* Handling preparation of MIS reports and reconciliation statements as well as undertaking analysis for key indicators to assist top management
* **People Management**
* Allocate & Review of all work of team members
* Identify & arrange trainings to team members
* Lead the team effectively and increased the level of employee engagement index.
* Have periodical appraisals and team mentoring
* Captain for Process Improvement Team from Operations

**Mar 2010 to April-2015 Maersk Global Service Center, Pune**

**Role Specialist – Finance & Accounts**

**Responsibilities**

* **General Accounting & Reporting**
* Timely preparation of MIS, Financial Statements
* Ensure Policy Adherence along with Control and compliance
* Overall Responsibility of Fixed Assets
* Periodical reporting of open findings to GSC management.
* Track Travel & Expense Reimbursement claims, it’s settlement & approval.
* Manage monthly, quarterly, and yearly period end activities
* Any Adoc queries from Finance Manager
* Monitoring Monthly Dashboard KPI’s to be in green
* **Hyperion Financial Management Application**
* Timely HFM Reporting submission
* HFM Sign off File with comments for stakeholders for significant changes.
* Handling Regional Controllers queries on HFM submissions
* **Audit**
* Support to External Auditors for Year End Audit & Interim Audit
* Providing clarifications & explanations wherever necessary
* **Month End Activities**
* Day to day accounting of the Location thereby meeting the Finance Metrics
* Accurate and timely closure of books of accounts adhering to IFRS
* Review and submission of Balance Sheet reconciliation on timely manner
* Ensuring actions are taken for Balance Sheet on the aging open items
* Working cross-functionally with stakeholders both based in GSC and country to maintain and improve internal controls
* Ensure smooth execution of end-to-end process and resolve any issues involving process disruption, process deviation and operational in efficiency for the interest of Business
* Finalizing & controlling P&L & BS on monthly, quarterly & yearly basis.
* Trial Balance and Cash & Bank Reconciliation.
* Manage inter-company accounts, consolidation of accounts within Group Co.
* Preparation & reconciliation of Prepayment & it’s amortization schedule
* Overhead allocation tasks
* **Reporting to Controlling**
* Accurate and timely closure of books of accounts adhering to IFRS
* Budgeting, forecasting and variance analysis
* Extensive review of all financial reporting
* Review and submission of Balance Sheet reconciliation on timely manner
* Ensuring actions are taken for Balance Sheet on the aging open items
* Working Capital Management
* Manage inter-company accounts, consolidation of accounts within Group Co.
* Sustainability Reporting to Regional Team for consolidation purpose
* Intercompany Reporting to Operation team for actionable line items
* **Schedule of Authority**
* Travel & Expense Management first level sign off.
* All Financial Documents posting for Overhead Expenses are to be approved at first level along with all manual payments via HSBC & Citi Bank.
* Customer Claims Management and co-ordination with respective product owners to check the probability for reporting.
* Assisting Manager in delegating daily, monthly work schedule within team mates

**Dec 2007 to Feb 2010 Sunil Shanoy - CA Firm**

**Role Article ship Student**

**Responsibilities**

As an individual contributor my primary responsibilities were –

* Accounting
* Auditing
* Taxation

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| **Education** |

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| **Education** |

**Bachelor of Commerce :** Graduation from People’s College, Nanded -2007 with distinction

**Higher Senior Secondary :** Mahatma Gandhi College, Ahmedpur – 2004 with First Class

**Secondary School :** Mahatma Phule Mahavidyalaya, Nanded – 2002 with distinction

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| **Personal Details** |

**Date of Birth -** 16 June 1987

**Marital Status -** Married

**Linguistic Abilities -** English

**Notice Period -** 2 Months

**Current Job Location** - Mumbai, India

**Expected CTC -** As per Company Standards