**Mr. ANAM**

Nationality : Pakistani

Year of Birth : 1989

Profession : Civil Engineer

Post Applied for : Site Engineer

Email id : anam.375054@2freemail.com

Marital Status : Un-Married

Visa Status : Visit visa(3 Month)

Address : Dubai

**KEY QUALIFICATIONS**

A graduate in Civil Engineering with over 4 years of work experience and Skilled professional capable of handling the entire round of civil engineering cycles, including planning, designing, evaluating and overseeing construction of Residential & commercial buildings structures and facilities.

I have experience in supervision of civil engineering activities for required achievements of excellent quality and progress of quantities work,effective leadership,and analytical skills.

I have unique experience of GCC country Bahrain related to the construction of Residential Housing/villas buildings and apartments Projects of ( Ministry of Housing) Kingdom Of Bahrain.

**EDUCATION AND PROFESSIONAL STATUS**

**B.S** Civil Engineering, The University Of Lahore, Punjab, 2013

**EXPERIENCE RECORD**

**March 2016 to October 2017 – was employed in AbdulAziz Al-sayed Contracting W.l.l (ASCON) Bahrain.**

 **Site Engineer**

**Completed projects under my supervision in Bahrain:**

**1-Completed the Construction of 100 Nos Residential houses/villas,Type D11 ,Sitra (Ministry of Housing).**

**2-Completed the Construction of 200 Nos Residential houses/villas ,Type D11,Sitra, (Ministry of Housing)**

**(shoping plazas, Mosques,Schools,Hospitals,Gardens, swimming pools construction is also included in these Housing Projects)**.

**Duties and Responsibilities:**

1-Site supervision and quality control.

2-Co-ordination with Senior Site Engineer(MOH) and Architect (MOH).

3-Monitoring work progress.

4-Arranging of material testing.

5-Preparing shop drawings.

6-Preparing monthly and weekly progress reports

7-Preparing monthly progress valuations(invoices)

8-Conducting meetings with client, suppliers and subcontractors,contractual correspondence

9-Preparing Inspection requests and also conducting inspection by MOH Engineer for work approval.

**July 2013-to December 2014 Habib Construction Servises**

 **Project Engineer-Islamabad**

**250 Nos. of residential Houses in Islamabad**.

(**shoping plaza, Mosque,School,Hospital,Garden, swimming pool construction is also included in this Housing Project)**

**18 Months Experience**

**Duties and Responsibilities:**

1-Site supervision and quality control.

2-Co-ordination with Assistant Resident Engineer(consultant) and Site Inspector (consultant).

3-Monitoring work progress.

4-Arranging of material testing.

5-Preparing shop drawings.

6-Preparing monthly and weekly progress reports

7-Preparing monthly progress valuations(invoices)

8-Conducting meetings with client, suppliers and subcontractors,contractual correspondence

9-Preparing Inspection requests and also conducting inspection by Consultant Engineer for work approval.

10-Indulge in marketing and promotional startegies, exhibitions and property expo.

**January 2015 to March 2016 Habib Construction Services Islamabad**

 **Project Engineer-islamabad**

**400 . Nos. of residential Houses in Islamabad.**

(**shoping plaza, Mosque,School,Hospital,Garden, swimming pool construction is also included in this Housing Project)**.

**14 Months Experience**

**Duties and responsibilities:**

1-Site supervision and quality control.

2-Co-ordination with Assistant Resident Engineer(consultant) and Site Inspector (consultant).

3-Monitoring work progress.

4-Arranging of material testing.

5-Preparing shop drawings.

6-Preparing monthly and weekly progress reports

7-Preparing monthly progress valuations(invoices)

8-Conducting meetings with client, suppliers and subcontractors,contractual correspondence

9-Preparing Inspection requests and also conducting inspection by Consultant Engineer for work approval.

10-Indulge in marketing and promotional startegies, exhibitions and property expo

**ANGUAGE FLUENCY**

English

Urdu

Punjabi

**IT EXPERIENCE:**

MS office.

MS word

MS excel

MS power point.

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**DECLARATION:**

I hereby declare that all the above statements are true and correct to the best of my knowledge and belief.