

**OBJECTIVE**

To continuously strive for improvement and excellence in a challenging and competitive environment.

**EDUCATION**

College: Bachelor of Science major in Civil Engineering

June 2010-March 2015

University of the East, Recto, Manila, Philippines

Secondary: Regional Science High School

June 2006-March 2010

**ELIGIBILITY**

Licensed Civil Engineer

**PROFESSIONAL EXPERIENCE**

**(October 2016 – October 2017)**

**Dredge Master II/Engineer I**

Bureau of Equipment, Department of Public Works and Highways

* Assisted Implementing Office in preparing dredging plans for an on-going/proposed dredging project.
* Reviewed and evaluated dredging plans and other documents submitted by the proponent offices for the approved of dredging projects and allocation of dredging funds, and to ensure compliance with the relevant government regulations.
* Conducted initial assessment/ inspection and bathymetric and topographic surveys of proposed/on-going dredging projects.

**(February 2016 – August 2016)**

**Quantity Surveyor/Estimator**

Century Iron Works, Inc.

* Attended preliminary bid meetings including site inspection for preparation of bid proposals.
* Reviewed all drawings needed in order to come-up with Bill of Quantities for Civil and Architectural works.
* Coordinated with the Engineering/Design Department regarding the Plans/Drawings and Specifications.
* Prepared Quantity take-off and provided reasonable budgetary Cost for Purchase Request.

**(On-the-job training)**

**Estimator/Site Engineer**

* Estimated quantity of material for civil and architectural works.
* Conducted site inspection for the preparation of accomplishment reports.

**PERSONAL/BEHAVIORAL SKILLS**

* Strong communication and interpersonal skills
* Time management
* Management and supervision skills
* Knowledge in Hydraulics and Geotechnical Engineering
* Estimation skills

Thank you for considering my application. Hope to hear it from you in the affirmative soon.

Character references are available upon request.

**HEATHER**

**heather.375069@2freemail.com**

**Visit visa valid till 08/02/2018**

**CAREER**

A highly motivated professional engineer who started working as an Estimator specializing in Quantity Surveying and have been exposed in a lot of structural and architectural plans of various projects. She also spent a year of experience in a government agency responsible for Dredging Activities nationwide. She has the desire to learn and develop new skills and be molded as an ideal type of employee that a company needs.

**Personal details**

Date of Birth: October 29, 1994

Age: 23 years old

Nationality: Filipino

Status: Single

**LANGUAGES**

English, Filipino, Ybanag

**SOFTWARE PROFICIENCY**

Microsoft Office

Solid Edge

AutoCad