**AVANITHA**

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# PROFESSIONAL SUMMARY

Seeking a job where I can contribute my advance skills gained through various projects and experiences in the construction and interiors, while providing myself an opportunity to enhance my talent and focus on successfully completing assigned projects. My Hard Workings abilities help me to finish the work on time.

* Developing, maintaining and reporting project documents. 1+ years of hands on experience working with AutoCAD, Revit. 2+ years of practical experience in the field of construction project.

# EDUCATION

Jawaharlal Nehru Technological University Hyderabad, India

**Bachelor’s Degree in Architecture** Graduation: April 2014

# 3.42 GPA to the scale of 4.0 GPA

* Projects: Thesis design on Architect office cum residence, case study of

# EXPERIENCE

**HKS ARCHITECT** Hyderabad, India

**Junior Architecture** April 2014 – December 2015

* Developed Architectural design for high budget commercial andresidential projects.
* Drafted project blueprints and working drawings using AutoCADand Revit. Co-ordinated with clients and consultants regarding submittalsand Deliverables that improved projectschedule.
* Performed quality surveying and budget analysis for preparingbaseline cost estimates for low-income housingproject.
* Coordinated with structural and MEP consultants for designinputs.
* Assisting senior Architect in responding RFI’s, and keep track of Conflicts during Construction.
* Reviewing Submittals per plans & Specification
* Reviewing Pay Applications from Contractors & Change Management.
* Attending Weekly Project Management Meetings.

**K.B CONSULTANCY** Hyderabad, India

Landscape Architect Novemeber2013 – April 2014

* Reviewing plans and specifications.
* Construction Scheduling Using Primavera P6 Professional.
* Acquiring Field Measurements & Drafting the prints using Auto-Cad Software and providing them to Fabrication and Installation Departments.
* Assisting & reporting to the project Architect
* Created budget estimates, initial designs, scheduling construction and overseeing field operations for a building.

# SKILLS/ QUALIFICATIONS

* Scheduling Software: Primavera (P6) professional and Microsoft Project
* Design and Analysis: AUTO CAD, Revit (BIM)
* Office Tools and Operating systems: MS Word, Excel, Office, PowerPoint
* Site Safety/ OSHA Compliance – 10 hours OSHA Training
* Reviewing Plans & Specifications,Excellent mathematical skills
* Certified interior Architect in Council of Architecture, India
* Problem solving skills, Quick Learner, Organizational skills & Knowledgeable in construction safety
* Member in National Association of Students of Architecture Convention, CSIIT