**GOKILA**

E-mail: gokila.375165@2freemail.com

 

**School librarian**

 **Self-motivated and dynamic professional with recent master’s degree in library science and passion for working within school library environment. Genuinely interested in helping to inspire, guide and build a foundation for children to become curious, active, and independent lifelong learners. Recognised as a creative team player with strong interpersonal, organisation and technical skills.**

**MISSIONS:**

**1. To develop media programs that enable educational growth and easy access to ideas and information.**

**2. To enrich the school community and uphold the principles of information literacy and lifelong learning.**

**3. To participate in the school library community and keep up with current and upcoming library trends.**

**4. To inspire, empower and support teachers and their curriculum.**

**Education and certification**

**\*MASTER OF LIBRARY AND INFORMATION SCIENCE**

**\* BACHELOR OF LIBRARY AND INFORMATION SCIENCE**

**\* B.A IN HISTORY**

**\* CERTIFICATE IN TOURISM AND TRAVEL MANAGEMENT**

**\* COACHING CLASS FOR CIVIL SERVIC EXAMINATION**

**\* PERSONAL COMPUTER PROFESSIONAL (PCP)**

**\* PLACEMENT TRAINING**

**\* HINDI- PRATHMIC**

**\* CERTITIFICATE OF PARTICIPATION at 4TH SIBF- ALA LIBRARY CONFERENCE UAE.**

 **PROFESSIONAL AFFILIATIONS**

AMERICAN LIBRARY ASSOCIATION(ALA)

**TECHNICAL PROFICIENCIES**

 **Microsoft word, excel and PowerPoint, internet explorer. Familiar with library automation products and data services.**

**LIBRARY EXPERIENCE**

**DOBBS PUBLIC SCHOOL, KARATTUMEDU, SARAVANAMPATTI, COIMBATORE**.

**PACE INTERNATIONAL SCHOOL, SHARJAH, UNITED ARAB EMIRATES**

**Library practicum student /student teacher.**

**Assisted students by answering reference questions, locating books/publications and processing checkout and return requests. Helped students with development of bibliographic for class research projects. Read stories to various grade levels a taught class.**

**ADDITIONAL EMPLOYMENT HISTORY**

**Dobbs public school**

**Grade 1 -3 environmental studies teacher**

**Work education (meal planning and preparation) teacher for 6&7thgrade (WITHOUT FLAME)**

**Discipline in charge for all grades.**

**Craft teacher for grade 1 & 2**

**PACE INTERNATIONAL SCHOOL**

**Grade 1-8 library teacher**

**MAIN DUTIES PERFORMED:**

**Principally responsible for the funds and finances of the library.**

**Responsibility to construct monthly plans on how library funds would be spent.**

**Supervising anybody who uses valuable archives and dated books.**

**CURRICULAM VITAE**

**NAME : GOKILA**

**DATE OF BIRTH : 29/10/1990**

**AGE : 26 YRS**

**TYPE OF VISA : RESIDENCE/DEPENDENT**

**MARITAL STATUS : MARRIED**

**LOCATION PREFERRED : AJMAN**

**INTERESTED IN : READING THRILLER NOVELS &**

 **STORY TELLING TO STUDENTS**

**EXTRA CURRICULAR ACTIVITIES:**

**\*HOCKEY (STATE PLAYER) & KARATE,**

DECLARATION:

 **I hereby declare that all the above details furnished are true to the best of my knowledge.**

**Place: Ajman**

**Date:**

 **Yours sincerely,**

 **(gokila)**