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| **NOOR**  **Location**:Dubai  **E-mail:** [noor.375213@2freemail.com](mailto:noor.375213@2freemail.com)  **Education**: **Diploma Electrical and Electronic**  **Engineering** |  |

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| ***ELV SITE SUPERVISOR*** |



***6+ years of Professional Experience***

A resourceful and qualified ELV site supervisor, with over 7 years of experience, capable of managing the sites efficiently and effectively adhering to safety measures including Electrical and ELV system, CCTV, access controller, traffic controller and fire alarm system. Adept in pre, commissioning and testing, trouble shooting security systems. Currently seeking a stimulating position to further enhance my Engineering and Project Management skills.

Supervised the construction site, and promoted cross-functional collaboration by building and sustaining healthy working relationships between different departments to facilitate a sound working environment. Showcased time management skills and effectively provided creative solutions for risk management. Undertook accountability for recruitment of capable personal and assigning them to tasks which align with their abilities.

Ensure thorough adherence to project specifications, company policies and other statutory and regulatory requirements. Proven track record in demonstrating abilities as a team leader and decision-maker with clear vision and a focus on efficiency, productivity and systems improvement.

Extensive experience in leading a cross-functional team to unite efforts of varied departments by utilizing, identifying opportunities to improve existing products, collaborating with marketing, sales and estimation to inspire the team and lead product development process

***Core Competencies***

* Communication Skills
* Analytical Skills
* Safety Practices & Regulations
* Budgeting
* Manpower Coordination
* Compliance Management
* Supervisory Skills
* Team Building Skills
* Project & Strategic Management
* Complaints Handling
* Resolution Management

***Occupational Contour***

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| ***ELV SITE SUPERVISOR {Feb 2010 – April 2017}***  ***COMPANY : SIEMENS{DOHA,QATAR}***  ***PROJECT : SIDRA MEDICAL AND RESEARCH CENTER*** |

**Key Deliverables:**

* Key person incapable of managing the sites efficiently and effectively adhering to safety measures including ELV system, CCTV, access controller, traffic controller and fire alarm system
* Provide support in emergency and evacuation services by guiding people to take certain routes to ensure the safety
* Person in charge for the management of sub-contractors by locating, evaluating, and selecting sub-contractors; monitoring and controlling performance as per the requirements
* Provide security staff with First Aid training and ensure that staff knows which emergency service to contact with respect to the emergency at hand
* In charge for approval for construction projects by conducting inspections at critical phases as well as obtained approvals from buyers
* Monitored and Maintained safe, secure, and healthy work environment by enforcing standards and procedures by complying with legal regulations
* Enhanced organization’s reputation by accepting ownership and explored opportunities to add value to job accomplishments
* Accomplished construction human resource objectives by selecting, orienting, training employees as per the requirements of the organization
* Monitored the construction budget and project expenditures by identifying variances and implementing corrective actions by providing non-project annual operating and capital budget information
* Managed sub-contractors by locating, evaluating, and selecting sub-contractors; monitoring and controlling performance
* Approved construction projects by conducting inspections at critical phases; obtaining approvals from buyers

***Educational Qualification***

* Diploma in Electrical and Electronic Engineering 2006

*Anna University, India*

***IT Skills***

* MS Office
* Windows

***Personal Contour***

* **Date of Birth:** 30.09.1984
* **Marital Status:** Married
* **Visa Status:** Visit Visa valid till July
* **Nationality:** Indian
* **Languages Known:** English, Malayalam, Tamil, Hindi

***References will be furnished upon request***