**CURRICULUM VITAE**

**SHAFI**  

(Civil Engineer Site Supervisor).

Email: [**SHAFI.375276@2freemail.com**](mailto:SHAFI.375276@2freemail.com)

Visa Status: Visit Visa.

**Professional Summary**

Organized and motivated Civil Engineer utilizes exceptional engineering and analytical abilities combined with strong leadership skills. As an employee, offers excellent writing skills, good interpersonal and verbal communication abilities. Has a Bachelor’s Degree in Civil Engineering.

**Education**

Bachelor of Engineering – Civil Engineering-2016.

Jawaharlal Nehru Technological University- Hyderabad Telangana India.

**Experience**

Site Engineer

20-9-2015 – 03-9-2017 (2 Years)

Company Name: Swarna Constructions Pvt. Ltd.

Place: Hyderabad Telangana India.

**Job Responsibilities:**

* Day-to-day management of the site, including supervising and monitoring the site labor force and the work of any subcontractors
* Setting out, leveling and surveying the site;
* Checking drawings, BOQ and specifications
* Quantity takeoff
* Ensuring that all materials used and work performed are as per specifications
* Raising Work completion Inspection, Material submittals and Request for information
* Attending consultant’s(site inspector) inspection
* Agreeing a price for materials, and making cost-effective solutions and proposals for the intended project;
* Managing, monitoring and interpreting the contract design documents supplied by the client or architect;
* Liaising with any consultants, subcontractors, supervisors, planners, quantity surveyors and the general workforce involved in the project;
* Liaising with the local authority (where appropriate to the project) to ensure compliance with local construction regulations and by-laws;
* Liaising with clients and their representatives (architects, engineers and surveyors), including attending regular meetings to keep them informed of progress;
* Planning the work and efficiently organizing the plant and site facilities in order to meet agreed deadlines;
* Overseeing quality control and health and safety matters on site;
* Preparing reports as required;
* Resolving any unexpected technical difficulties and other problems that may arise.
* Communicated with regulatory agencies.
* Implemented safety strategies and monitored to ensure compliance.
* Communicated with crew managers and engineers to ensure quality workmanship and meeting of project deadlines.
* Implemented operational plans and developed work and project priorities.
* Collaborated with agencies and managers.
* Ensured that all regulations followed to the letter and that work conformed to plans.
* Kept daily logs and wrote and submitted reports as needed to agencies.

**Core Skills**

Excellent written communication skills

Extensive knowledge of all phases of infrastructure projects and management

Good interpersonal and oral communication skills

Understanding of cost control implementation and bringing teams together

Able to collaborate effectively with construction manager’s project managers and engineers

Excellent monitoring of safety and workmanship practices

**Technical Skills**

AutoCAD 2D, MS Office.

**Personal Details**

Marital Status: Unmarried

Date of Birth: 16-06-1993

Sex: Male

Nationality: Indian

Languages Known: English & Hindi (Fluent in Reading, Speaking and writing)

Thanks: **Shafi**