** IRAM**

Email : **IRAM.375295@2freemail.com**



**PERSONAL STATEMENT**

I am looking for establishments which offers me the opportunity to develop new skills while strengthening those which I already posses.

My main strength is adaptability, determination and my capacity to quickly learn new task set out for me.



**PERSONAL INFORMATION**

* Gender : Female
* Nationality : Indian
* Date of birth : 29th June 1988
* Place of birth : Mumbai
* Marital Status : Single
* Visa Status : School Visa
* Expected Salary & Benefits : AED 5000 + Accommodation



**EDUCATIONAL QUALIFICATION**

Institution : Clara’s College of Education

Degree : B.Ed. (Economic & History) 2014

Institution : University of Mumbai

Degree : M. A ( Philosophy) July 2013

Institution : Bhartiya Vidhaya Bhavans College

Degree : Bachelor In Arts (Philosophy) March 2011

Institution : Bhartiya Vidhaya Bhavans College

Degree : Higher Secondary Level Certificate (12th).

 February 2008

Institution : St. Blaise High School

Degree : High School Certificate (10th).

 March 2006



**OTHER QUALIFICATION**

1. Certificated course in Office Automation + Tally 6.3

2. Certificated course in Communication and Soft skill Training for Teacher



**EXPERIENCE**

1. Worked for 2 years 6 months as social science teacher for secondary section (7th to 10th ) CBSE-I curriculum
2. Worked as Grade 1 (Coordinator) for 6 months.
3. Currently working as Academic Supervisor Grade 1.



**KEY ACCOMPLITIONMENT**

1. Trained with CARFAX consultancy.
2. Conducted MUN for the school (2015-16)
3. Trained student delegates for BVC’ 2016.
4. Trained student delegates for AUS MUN 2017.
5. Participated in workshop conducted by Teens India at Abu Dhabi 2015.
6. Attended STEM summit at Mall of Emirates 2017.
7. Participated in What works program for Happiness 2016.
8. Participated in What works program for Tolerance 2017.
9. Conducted workshop on Kagans structure.
10. Conducted workshop on Assessment (AFL Tools).
11. Conducted workshop on Effective Questioning Skills and Classroom management.
12. Participated in ISA project 2015.



**S K I L L S**

**LANGUAGE :**

* English – Able to read, write and speak fluently.
* Hindi – Able to read, write and speak fluently.

**COMPUTER SKILLS :**

* Self-taught knowledge of Graphic designing (Photoshop, illustrator, Corel Draw)
* Basic knowledge of troubleshooting and Hardware/Networking.
* Fast typing

**KEY SKILLS :**

* I am punctual and self discipline.
* I am hard working.
* I am patient.
* I am creatively innovative.
* I am adaptability, determination and my capacity to learn quickly.



**EXTRA CIRRICULAR ACTIVITIES**

1. Won 1st place in 400 meters running race in Annual Sports Meet (2013)

2. Won 1st place in 400 meters relay race in Annual Sports Meet (2013)

3. Won 3rd place in Udaan Festival in street play (2014)

4. Won 3rd place in Dance Competition (2013)

5. Won 3rd place in Dance Competition (2006)



**INTEREST**

* Designing
* Racing
* Photography

I hereby, decide that the information given above is to the best of my knowledge and also commit that if you give me an opportunity in your reputed firm, I assure that I will work to the best of my potential.