Email: [**Vivek.375707@2freemail.com**](mailto:Vivek.375707@2freemail.com)

**Mobile: Whatsapp +971504753686 / +919979971283**

**Vivek, CPC.ICD-10 Certified.**  
**Certified Medical Coder & Auditor**

**PERMANENT ADDRESS**:

Village : Bakaha

City : Khalilabad

District : Sant Kabir Nagar

Uttar Pradesh - 272175

India

**PERSONAL DATA:**

Sex : Male

DOB : 08-Feb-1988

Religion : Hindu

Marital status: Married

**LANGUAGE PROFICIENCY:**

English & Hindi

**PASSPORT DETAILS:**

Date of issue : 21-10-2008

Date of Expiry : 20-10-2018

Place of issue : Lucknow

**OBJECTIVE:**

To work with an organization where I can explore my skills and abilities in the best possible way delivering quality work in the most challenging &creative environment.

**SKILLS AND STRENGTH:**

* Certified Professional Coder (CPC) with 5.5 years of experience in Medical coding with specialized expertise in Evaluation and Management of all specialties (Internal medicine, Gastroenterology,pediatrics,Orthopedic,Endocrinology,Gynecology, Ophthalmology, cardiology, etc).
* Good experience of E/D and facility coding
* Manage chart completion (ICD-9-CM , ICD-10 CM and CPT-4 ,HCPCS coding/abstraction) and patient information privacy/security
* Strong proficiency of physician coding, outpatient coding as well as facility coding, pre-approvals.
* Good knowledge of UAE specific insurance coding and HAAD Claims &Adjudication Rules.
* Expertise in various coding software like**, 3M En-coder and En-coder pro, EMR and HMS, Meditech, Med host, HMS Insta** .
* Efficiently utilizing MS Word, Excel, and PowerPoint for data management and presentations.
* A motivated and diligent team player utilizing excellent communication, interpersonal skills with strong analytical mind-set to learn quickly, to analyze the situation, identify requirements and provide solutions.
* Ability to Manage Multiple Tasks in a Pressured Environment Dedication and drive as a hard working individual.

**ACADEMIC QUALIFICATIONS:**

|  |  |  |
| --- | --- | --- |
| **course** | **Institution** | **Year** |
| D- Pharmacy | Dr. M.G. R Medical University, Chennai  Tamil Nadu | 2006-2008 |
| Intermediate (10+2 ) | U.P. Board | 2005 |
| High School ( 10th) | U.P. Board | 2003 |

**Certifications:** CPC (Certified professional coder) from AAPC. USA – March 2013.

ICD-10 CM certified from AAPC. USA – August 2015



**Professional Experience: Total 5.6 Yrs**

* **Overseas Experience :**

**Feb 2016 Still present NNMC Medical centre/National Hospital (AVIVO HOSPITALS GROUP) Abu Dhabi, UAE.**

**Medical coder & Auditor**

* Manage chart completion (ICD-10CM and CPT coding/abstraction with E&M 1997 guidelines) and patient information privacy/security
* Work collaboratively with patient account department to ensure accurate billing and resolve claim denials and medical-necessity issues.
* Auditing the medical records and updating to coders.
* Approval and Pre-authorization activity for the procedure and other related conditions to the patients.
* Training involvement in Doctors training for insurance update and documentation deficiency in order to meet correct E&M coding to avoiding claim rejections.
* Experience and Lead role involvement of TASNEEF auditing process for HAAD in coding vertical
* Claim denials management.
* Claims Rejection.
* Claim Submission.

**March 2014 to August 2014 American Hospital Dubai, UAE**

Medical Records Coder

* Responsible for productivity and quality of coding activities
* Assigning ICD-10 and CPT codes for the medical records.
* Mapping the CPT codes with existing internal codes.
* Auditing the ICD-l0 codes assigned for outpatient records
* Updated myself and the facility RCM department for regular updates by DHA.

**Feb 2015 to Jan 2016 ACS Global health Care Ltd. Noida, India**

Specialist Medical Coder

* Manage chart completion (ICD-9-CM , ICD-10 CM and CPT coding/abstraction) and patient information privacy/security
* Work collaboratively with patient account department to ensure accurate billing and resolve claim denials and medical-necessity issues
* E&M, ER coding using 1995 guidelines.
* Done quality control for E/D & E/M coding and giving the feedback to coders and respective client.
* Multi-specialty and Surgery coding including Outpatient coding.
* Ambulance services and hospital facility coding.
* Providing training and updates to new trainee coders for multiple clients.

**June 2013 to Jan 2015 Hexaware Technologies Mumbai, India**

Specialist Medical Coder

* Manage chart completion (ICD-9-CM and CPT coding/abstraction) and patient information privacy/security
* Work collaboratively with patient account department to ensure accurate billing and resolve claim denials and medical-necessity issues
* E&M ER coding using 1995 guidelines
* Multi-specialty and Surgery coding including Inpatient/ outpatient coding.
* Ambulance services.
* Coding Audit- Auditing EM reports for Provider.UAE
* CPT and HCPCS code mapping
* ICD-10 coding for a leading provider in Dubai

**May 2012 to June 2013 Gebbs Health Care solutions Ltd. Mumbai, India**

Medical Coder

* Responsible for productivity and quality of coding activities.
* Played lead role to settle down the ED coding guidelines of the client for Quality coding
* E&M ,ER coding using 1997 guidelines
* In-Patient
* Office visits
* Consultation and
* Preventive care services and medicine coding using 1997 guidelines.

**DECLARATION**

I hereby declare that all the information given above is correct to my knowledge and I bear the responsibility for the correctness of the above mentioned particulars.

**Place: Abu Dhabi Signature**

**Date**