Maria

Customer Sales Officer Mobilink

Pakistan.

Mobile:

Email: maria.375844@2freemai.com



**Personal Profile**

Date of Birth: 03-01-1994 Religion: Islam Nationality: Pakistani Marital status: Married

**Educational Qualification**:

2017 Bachelor Degree

Islamia University Bahawalpur

Pakistan.

2015 Higher Secondary School

Board of Intermediate and

Secondary Education

Bahawalpur. Pakistan

2009 Secondary School Education

Board of Intermediate and

Secondary Education

Bahawalpur. Pakistan

**Work Experience:**

2009-2011 Data Entry Operator TCS Couriers.

2014-2016 Sales Executive ChenOne Stores Ltd.

2016-2017 Customer Sales officer Mobilink. Pakistan

**Computer Skills:**

MS Office

**Language Skills:**

Urdu, English, Punjabi

**Carrier Objective:**

A hard working lady looking forward to improve my skills within a motivating and competitive working experience and thereby contributing the company with proficiency and excellence

**Profile:**

* A good team player of the group and has the ability to adopt quickly and cope with changes to new environment. Quick learner with a desire to learn new things and able to handle multiple task and a highly organized person.

**Duties and Responsibilities:**

* Responsible for all the task
* Maintain courtesy and good services towards.
* Coordinate with the manager and colleagues regarding the duty task with designated areas and scheduled.
* Perform other functions that may assigned from the time scheduled.
* Ensure excellent and efficient respond towards the customer need.

**Strengths:**

* Excellent Verbal and Communication skills.
* Honest.
* Kind.
* Strict when required.

**Awards and Achievements:**

* Participated in various Sports Events in my School.
* Participated in Cultural Activities in my College.