

**HASSAN**

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**CASHIER**

**OBJECTIVE**

Energetic, hardworking cashier valued for fast, friendly service and accuracy in handling customer transactions. Address customers’ needs while quickly moving them through the check-out process. Passionate about serving others and eager to take on new responsibilities and leadership roles.

**Skills:**

* Cash Register Transactions .Drawer Balancing
* Retail Front-End Operations **.**Cashier Audits & Reports
* Customer Service Excellence  **.**Complaint Resolution
* Store Opening & Closing Procedures **.**Stocking & Merchandising
* Loss Mitigation **.**Shrink Reduction
* POS Systems  **.**Inventory Management

**PERSONAL DATA**

NATIONALITY: Nigerian

SEX: Female

MARITAL STATUS: Single

VISA STATUS: Tourist

 **Experience**

**Sterling Bank PLC. Lagos/Nigeria September 2014 to September 2017**

***CASHIER***

* Sufficient clerical, bookkeeping, and administrative cash handling experience
* Ability to maintain a balance of large bulk of currency constantly
* Ability to maintain confidential information, thereby safeguarding the bank’s integrity
* Ability to execute assigned duties effectively by proper understanding of both verbal and written directives
* Ability to tolerate stress
* Adequate customer service orientation and experience.
* Excellent communication skills to build relations with customers face to face.
* Ability to organise and prioritise a busy diary.
* Good literacy and numeracy skills.
* Can handle large amounts of cash efficiently and accurately.
* Ability to review and resolve all unallocated payments.
* Flexible regarding your working hours.
* Practical experience of processing and controlling a cash book.
* Effective time management and be able to prioritise.
* Computer literate, able to use Word, Excel,other Company financial support systems.

**TWICE AS NICE NIG LTD. Lagos/Nigeria November 2009 to August 2014**

***CASHIER***

* Greets customers including answering phones and directing customer inquiries to appropriate partY.
* Answers routine billing questions/issues from customers.
* Receives and processes all payments according to standard procedures.
* Scan products, operate scanning equipment and fix scanning issues.
* Processes credit and debit cards, helping customers use processing equipment.
* Counts money back to customer in an accurate and concise manner.
* Informs customers about services available and assesses customer needs.
* Examine products being purchased for damages and price accuracy.
* Process receipts and in store coupons for customers.
* Resolve escalated issues with angry customers.
* Count the cash in the drawer at the end of the day ensuring cash equals receipts.
* Performs daily, weekly and monthly audits of cash intake or cash drawers.

**Educational Background**

2008 Kwara State Polytechnic Ilorin, Kwara, Nigeria.

*High School Diploma Accounting.*

2005 Kwara State Polytechnic Ilorin, Kwara, Nigeria.

*Ordinary National Diploma Accounting.*

**Activities and Honors**

*Nigerian Institute Of Management {NIM}*

**Hobbies**

Cooking, Travelling , Swimming , Reading.