** SANDHYA**

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**Nationality:Canadian**

**Languages: English and French**

**teacher with eyfs experience**

**Profile**

5 years of experience as Teacher in UAE at the Teddy Bear American Nursery and Future International Nursery.

3 years of Experience in Accounting at BelCourt Properties, Montreal, Canada

Responsible, organized, dynamic, creative, resourceful and reliable.

Able to work effectively in a team and under pressure.

**Fields of Competence**

**Early Years sector**

* Good knowledge of the EYFS Curriculum.
* Working with babies (age group 8 mths-24 mths) and children (age range 2 to 4 years old).
* Be able to lead a group of young children and their parents through different activities.
* Knowledge and skills to face new challenges.
* Team player and able to manage a classroom team.
* Ensure that children are comfortable, safe and having fun in their environment.
* Ability to communicate well with parents.
* Build positive relationship with coworkers, parents and children.
* Good written and interpersonal skills.
* Ability to manage many tasks quickly and efficiently.
* Fluent in English and French.

**Accounting -** Accounts payable

* Calculate, prepare and emit documents associated to accounting such as bills, inventory, statement of accounts and other financial statement.Keep payroll records

**Computer Knowledge**

* MS Office, Word, Excel, Access, Acomba and outlook.

**CAREER HISTORY**

**2016- Dec 2017 Teacher** *Future International Nursery, Sharjah (United Arab Emirates)*

**2015/10-2015/11 Teacher** *British International School Ajman (United Arab Emirates)*

**2014-2015 Teacher** *Teddy Bear American Nursery, Abu-Dhabi (United Arab Emirates)*

**2011-2014 Accounting Technician** *Belcourt Properties Inc., Montreal, (Canada)*

**2008-2010 Assistant Teacher** *Teddy Bear American Nursery, Abu-Dhabi (United Arab Emirates)*

**2002-2207 Assistant Finance Officer** *Ministry of Finance, (Mauritius, Port-Louis)*

**1992-2002 Accounts Clerk** *Ministry of Health, (Mauritius, Port-Louis)*

**Education**

**2014-2015 Level 3 Diploma for Early Years Educator** (EYFS Curriculum) *City and Guilds, (UK)*

**2010-2011 Diploma in Computerized Accounting System** *O’Sullivan College of Montreal*

**1989 -1990 Cambridge Higher School Certificate** *Loreto Convent, (Mauritius, Port-Louis)*

**1982-1988 Cambridge School Certificate** *Loreto Convent, (Mauritius, Port-Louis)*

**Professional Development Training**

**27 Apr 2015 Learning the Montessori way – Quality Matters 4 – Children - UAE**

**17 Jan 2015 First Aid Course – First Aid International – UAE**

**02 Feb 2015 Scientific Inquiry Heuristic Play – Quality Matters 4 – Children - UAE**

**04 Nov 2014 Protecting Children in the UAE – Quality Matters 4 – Children - UAE**

**Jan – Dec 2008** **Oracle certificate -** *Galaxy Computer Education & Training Institute* (*Abu-Dhabi, UAE)*

**Jan – Dec 2008 Certificate Computerized Accounting System** *(Bookkeeping, Accounting, Tally, Peachtree, Quick book)*