JAIGIRISH

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# Objective

To grow with the organization and to contribute efficiently in the growth of the organization by applying my knowledge, skills and experience to best use. To be a successful IT Professional with the entire challenging sphere with great motivation and dedication to achieve synergy at work.

##### Professional Profile

IT professional with overall 11+ years of experience and 5+ year’s relevant experience in System administration, Windows Administration and IT Support.

**Educational Qualification**

* MBA Project Management
* Bachelor of Computer Application
* Diploma in Computer Technology

**Technical Skills**

* Windows Server Administration:2003/2008/2012
* WSUS Patch Updation and performance tuning
* Active Directory
* DNS /DHCP and Group policy management
* Lotus Notes / MS Exchange.

**Other Skills**

* Handling of Expenses, Capex and IT Budget.
* New project handling
* Datacenter Migration
* Handling Vendor Management.

#### Work Experience

1. **Employer :** M/s. MAHLE ENGINE COMPONENTS INDIA PRIVATE LIMITED

**Location :** Chennai, Tamilnadu, India

**Position :** Executive – IT (System Administrator)

**Tenure :** January 2010 to August 2016

**Role and Responsibility:**

* **Windows Administration**
* Windows server troubleshooting and support in various OS related issues.
* Server health maintenance and performance tuning.
* File server Management and access management.
* Coordinating and working with hardware vendors like IBM, and HP & Data Centre hands & feet support to fix hardware issues
* Managing DNS & DHCP Servers. Trouble shooting DNS & DHCP related issues
* **Active Directory**
  + - Administration of Windows Active Directory 2008/2012 environment Includes root domain controller, additional domain controllers and RODC servers.
    - Managing DNS Servers
    - Group policy management consists of creation of new group policy, modification of existing group policy and troubleshooting of user policies
* Managing & troubleshooting of mail server Lotus domino for creating mail user and archiving of mail database.
* Handling of print server
* Scheduled maintenance activities, Patching using WSUS and Hardware maintenance.
* Experience in handling Remote support Tools like HP ILO, IBM RSA
* Managing IT Infrastructure LAN, WAN & Firewall.
* Managing and reviewing of backup activity.
* Installing and configuring of VMware Esxi & VSpere client.
* Ability to handle multiple issues & coordination as per the customer requirement.
* Coordinating & reporting to global IT team in Germany.

1. **Previous Employer :** M/s. Precision Infomatic (M) Pvt. Ltd.,

**Location :** Chennai, Tamilnadu.

**Position :** Customer Engineer

**Tenure :** January 2006 to December 2009

**Roles and Responsibility:**

* Handling multiple clients for hardware and software issues.
* Installing, configuring and troubleshooting of operating systems Windows XP/Windows 7/Windows 2003 server & Redhat Enterprise Linux 5.
* Managing Win2K3 Active Directory services for different customers
* Troubleshooting of virus related issues.
* Troubleshooting system performance issues.
* Create Print share/network printer installation
* Worked on Multiple desktop applications, configuration.
* Troubleshooting of mail services of outlook Express, MS Outlook and Lotus Notes.

1. **Previous Employer** : M/s. Minota Systems

**Location :** Chennai, Tamilnadu.

**Position** : Service Engineer

**Tenure** : February 2004 to December 2005

**Roles and Responsibility:**

* Handling multiple clients for hardware and software issues.
* Installing, configuring and troubleshooting of operating systems Windows XP, Windows server 2000, NT4 and 2000 Domain Administration like user creation, deletion, permission, backup of critical data, shared folder permissions etc.
* Installing and configuring Network Printer, Desktop printer.
* Installation of various software’s depending on the client Specification
* Configuring and troubleshooting of MS Outlook & Outlook Express.

1. **Employer** : M/s. Ideal Network Systems

**Location** : Chennai, Tamilnadu.

**Position** : Trainee Service Engineer

**Tenure** : August 2002 to September 2003.

**Roles and Responsibilities**:

* Handling multiple clients for hardware and software issues.
* Installing, configuring and troubleshooting of operating systems Windows XP, Windows server 2000.
* Configuring of MS Outlook & Outlook Express.

**Personal Details:**

* Date of Birth : 09-04-1981
* Marital Status : Married
* Language Known : Tamil, English
* Passport details: :

[**Expire Date**: 09/01/2023]

**Declaration**

I hereby declare that the particulars given are true to best of my knowledge and belief.

Should I be given the opportunity to serve in the esteemed organization, I shall do my favorable to your expectation.

**Place: Chennai**

**Date: (JAIGIRISH)**