**To**

**The Managing Director/HR Manager**

**Dear Sir / Madam,**

I am writing to express my interest in your esteemed organization **for the post of Marketing Manager / Sales Manager.**

I am enclosing my detailed resume for your perusal. I had completed MBA, M.Com & LLB. I have been working in the Construction Industry (Building Materials Trading / Interior decoration & Fit-out works/ Landscaping & Swimming Pools) during the past about 15 years in Dubai and 6 Years in India **(Total 21 Years Experience)**

I believe that I can make a valuable contribution to your organization’s future project and initiative and because of my success in multiple environment, I am confident that I can do the same as a part of your organization.

As a sales manager, I feel that my biggest strengths are my ability to grow revenue per customer as well as retaining existing clients by motivating sales team and ensuring they focus on the needs of the target audience.

I would welcome an opportunity for a personal interview to discuss your organization’s needs and the results you can expect from me in addressing those needs. Please feel free to call me on my cell phone: +971-50-3572956 so that we can arrange an interview time that fits your convenience.

**Yours Sincerely,**

**SANTHOSH**

**Dubai,**

**U.A.E. Whatsapp +971504753686 / +919979971283**

# CURRICULAM VITAE



SANTHOSH

**Dubai, U.A.E.**

**Mobile: Whatsapp +971504753686 / +919979971283**

**Email:** **santhosh.376152@2freemail.com**

Professional Objective

To groom an exciting and rewarding career with a reputed organization in a challenging work environment can be optimally utilized towards the success and efficient growth of the business unit.

Educational Qualifications

* M.B.A. – Marketing & Finance, from Bharathiar University, India. (95-97)
* M. Com. - Financial Management, from Kerala University, India. (93-95)
* LL.B. - from Symbiosis College, Pune University, India. (97-2000)

### Work Handling Strength

* **21 years work experience (15 Years in Dubai, U.A.E) in the senior level**
* Excellent computer skills
* Hard working and function effectively with minimum supervision.
* Willing to accept responsibility & easily adaptable to new working environment.

Personal Data

* Date of Birth : 5th March1973
* Place of Birth : Kerala, India.
* Marital Status : Married
* Sex : Male
* Visa Status : Residential Visa - Own Visa
* Licence : UAE Driving license & Own Vehicle
* Languages Known : English, Hindi, Tamil & Malayalam

K.P. SANTHOSH 050-3572956

Professional Experience

**Company *- M/s.* Grand Touch Technical Services LLC, Dubai**

Supply and Installation of All Kinds of Stones, Marbles and

 Granites, Landscaping & Swimming Pools,

 Interior Decoration & Fit-out Works

**Designation - Marketing Manager**

**Period -** March 2015 to till date-**3 years**

**Job Profile -** Co-ordination with Consultants, Property developers,

 Clients and Contractors to achieve the targets

**Company - M/s. Lakshmy Trading LLC, Dubai**

Building Materials Trading

**Designation - Marketing Manager**

**Period -** January 2009 to February 2015**- 6 years**

**Job Profile -** Co-ordination with Consultants, Property developers,

 Clients and Contractors to achieve the targets

**Company - M/s. Indo gulf Inter-trade LLC, Dubai**

Plywood, MDF & Timber Trading

**Designation - Marketing Manager**

**Period -** February 2003 to January 2009**- 6 years**

**Job Profile -** Co-ordination with Consultants, Property developers,

 Clients and Contractors to achieve the targets

**Company - M/s. Suntec Business Solutions Pvt. Ltd, Kerala India**

Software Product Company (Branches in Europe & USA)

**Designation - Finance Manager**

**Period -** February 2001 to January 2003- **2 Years**

 **Job Profile -** Finalization of Accounts, Preparation of P&L & B/S

**Company - M/s. Crown Maritime Company Ltd, Mumbai, India**

Dredging Company in India (Overseas office at Bahrain)

**Designation - Finance Manager**

**Period -** June 1997 to January 2001- **4 Years**

**Job Profile -** Finalization of Accounts, Preparation of P&L & B /S