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| **Contact Information »** |
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| **E-Mail:** | Scovia.376392@2freemail.com  |
| **Mobile** : | +971504753686 / +919979971283 |

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| **Personal Informationarrow_tabtitle** |

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|  | **Nationality:****Marital status:****Visa status** | UgandanMarried Visit  |
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| **Career Objectivearrow_tabtitle** |

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|  | To secure a position where my qualities of a fast learner and the ability to take a new challenges can be used. |
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| **Work Experiencearrow_tabtitle** |

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|  | **2016 - TODATE VICTORIA TRADING (Uganda)****Job profile Sales Assistant.*** Ensure that each customer receives outstanding service by providing a friendly environment, which includes greeting and acknowledging every customer, maintaining solid product knowledge and all other aspects of customer service.
* Maintain an awareness of all promotions and advertisements.
* Assist in floor moves, merchandising, display maintenance, and housekeeping
* Assist in processing and replenishing merchandise and monitoring floor stock.
* Aid customers in locating merchandise.
* Communicate customer requests to management.
* Assist in completing price changes within the department.
* Participate in year-end inventory and cycle counts.
* Assist in ringing up sales at registers and/or bagging merchandise.

**2014 – 2016 AL MADINA SUPERMARKET AL QUOZ (DUBAI)****Job profile Sales Assistant.*** Ensure that each customer receives outstanding service by providing a friendly environment, which includes greeting and acknowledging every customer, maintaining solid product knowledge and all other aspects of customer service.
* Maintain an awareness of all promotions and advertisements.
* Assist in floor moves, merchandising, display maintenance, and housekeeping
* Assist in processing and replenishing merchandise and monitoring floor stock.
* Aid customers in locating merchandise.
* Communicate customer requests to management.
* Assist in completing price changes within the department.
* Participate in year-end inventory and cycle counts.

**JANUARY 2010 to 2014: IMPERIAL RESORT HOTEL****Job Profile: Waitress.** .* Check patrons' identification in order to ensure that they meet minimum age requirements for consumption of alcoholic beverages.
* Collect payments from customers
* Write patrons food orders on slips, memorize and enter orders into computers for transmittal to kitchen staff
* Take orders from patrons for food and beverages
* Check with customers to ensure that they are enjoying their meals and take action to correct any problems
* Serve food and beverages to patrons, prepare and serve specialty dishes at tables as required
* Prepare checks that itemize the total meals costs and sales taxes
* Remove dishes and glasses from tables or counter and take them to kitchen for cleaning
* Present menus to patrons and answer questions about menu items making recommendations

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| **Qualificationsarrow_tabtitle** |

* **2006-2008** Uganda Certificate In Early Childhood Teacher Education-YMCA Comprehensive Institute – Uganda
* **2004-2005** Uganda Certificate In Early Childhood Teacher Education-YMCA Comprehensive Institute – Uganda
* **1999-2003** Uganda Certificate of Education – Tororo Girls School – Uganda
* **1991-1998** Primary Leaving Examination – Rock View Primary School – Uganda

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| **Computer Skillsarrow_tabtitle** |

* Knowledge of Computer-MS Dos, Word, Excel, PowerPoint, Internet & E-mail.

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| **Referencearrow_tabtitle** |

All references & further documents will be delivered upon request. |