**RESUME**



 **ABDUL**

 Email: Abdul.376458@2freemail.com

 Contact Number – C/o 971502360357(Mob)

**CAREER OBJECTIVES**

Contribute to the success and growth of the organization being positive catalyst and essential ingredient in growth process by using my innovative acumen and technical expertise- in pursuit of excellence.

**WORK EXPERIENCE**

* Professional with 1 year and 4 months of experience in Human Resource Management, Administration and Marketing. (Renaissance IT Ventures Pvt Ltd. Trivandrum, Kerala 20/12/2012-01/01/2014)
* Professional with more than 2 years and 4 months of teaching experience in Business Administration and commerce.

 (National college of Arts and Science, Trivandrum, Kerala, Affiliated to university of kerala.09/07/2014 - 01/10/2016)

**EDUCATIONAL QUALITICATIONS**

* MBA (HR and Finance) – Kerala University – in 2009-2011 – With a 67.7% in Aggregate.
* B.Com With Computer Application – Kerala University – in 2005-2008– With a 55.4% In Aggregate.

**COMPUTER KNOWLEDGE**

Operating system: Windows, MS Dos

Software: MS Office, Tally, PageMaker

**KEY SKILLS**

* Achievement oriented backed with strong commitment level and ability to learn quickly.
* Strong interpersonal and organizing skill
* Good presentation and communication skills.
* Ability to deal people diplomatically.

**Academic Projects**

 **A Study On Quality Of work life.**

 – A study based on the overall quality of worklife and its effects or impact on employees work culture in kerafed.

**PERSONAL DETAILS**

Date of birth : 17.10.1987

Sex : Male

Nationality : Indian

Linguistic Proficiency : English, Malayalam, Hindi

Visa type : visit visa

Validity : Three months (upto 5 march 2018)

**REFERENCE**

Available on request.

**DECLARATION**

 I hereby declare that the information furnished above is true to the best of my knowledge and belief.

 

 (**ABDUL )**