MR. ARTURO

MOBILE: **+971501685421**

**Arturi.376780@2freemail.com**

**EDUCATION \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Bachelor of Science in Architecture National University 1984 – 1989**

**Secondary Education Bagamanoc Rural Dev’t High School 1980 – 1984**

**Primary Education Bagamanoc Central Elem. School 1973 – 1980**

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**PROFESIONAL EXPERIENCE**

***ARCHITECTURAL SUPERVISOR***

**ARABIAN CASTLE FOR GENERAL CONTRACTING CO.**

**PO BOX 4606, AL KHOBAR31952**

**KINGDOM OF SAUDI ARABIA**

**Sept. 29, 2017up to Present**

**PROJECT SITE AT:**

* **BCO Housing Project, Airbase**

***ARCHITECT ENGINEER***

**PROGER ENGINEERING AND MANAGEMENT**

**RIYADH BRANCH, KINGDOM OF SAUDI ARABIA**

**AL MA’ATHER ST.349 AL RIYADH 11425 (KSA)**

**PO BOX 18775, TEL.11 4647319**

**OCT.02, 2014 TO MARCH 2017**

**King Abdullah Project – KAP3 (70 SITE IN DAMMAN AREA)**

**BASIC ROLE:**

The Consultant/ Construction Teams required a qualified site based Architectural Engineers to coordinates the reviews and approvals of design solution on the major projects. The primary focus for this matter is to ensure good qualities of works and workmanship for the projectmonitoring, reviewing and amending both technical drawings and actual works.

**KEYS RESPONSIBILITIES AND SPECIFIC ACCOUNTABILITIES:**

Ensures that the project as per setting out plan.

Ensures that the progress at site is as per approved time schedule inspect work done, samples, materials, workmanship, ensuring compliance with project documents.

Follow up supervising all the inspection request.

Ensuring that all materials used and works performed are as per specification, ITP and METHOD OF STATEMENT.

Day to day inspection or supervision of the site, including supervising and monitoring the progress and manpower.

Overseeing quality control, health and safety matters on site, and ensure that construction is performed as per safety plan.

To coordinates between STRUCTURAL and MEP, to ensure all works accordingly

Ensuring that the contractors performs his work in a manner that does not cause unnecessary or improper interference to the public, including access to public or private roads and footpaths.

Investigating sites conditions to determine any kinds of obstacles for the proposed construction during work progress.

Coordinating for testing of materials, processes or system related to engineering works.

Assisting all inspection procedures with the site inspectors.

Reports to SENIOR ENGINEER site related issues, Daily submittals, Inspection Requests, Quality Safety, Progress, Risk, Materials, and Equipment’s delivery to sites.

Review and make recommendations to Senior Engineers of all shop drawings, and qualities for accuracy.

Keeping details records and quality of works, thecontractor’s construction equipment’s, labor deployments and materials usages on day to day basis.

Preparing reports on work progress with respect to the project schedule and resources.

Reports any difficulties and other problems that may arise at the site.

Review and make recommendations to senior engineer contractor’s payments, qualities, variation.

Provides to supports to and coordinate with your SENIOR ENGINEERS on all architectural issues in the course of the projects.

To make certain that all architectural drawings are in line and coordinated with other department design

Drawing prior to proceeding with structural works and to highlight any discrepancies for necessary correction.

Maintain job records text reports and similar documentation.

Evaluate and recommend feasible construction methodology as per site conditions and as per contract requirements.

***ARCHITECT ENGINEERS***

**ZAHRAN CONSTRUCTION OPERATION & MAINTENANCE COMPANY**

**PO BOX 7653, RIYADH 11472**

**KINGDOM OF SAUDI ARABIA**

**Telefax No. : 460-6444**

**March 20, 2011 up to August 30, 2014**

**PROJECT SITE AT:**

* **ROYAL SAUDI AIRFORCE (RSAF)**
* **KING KHALED EYE SPECIALIST HOSPITAL (KKESH)**

**Job Description**

The Consultant/ Construction Teams required a qualified site based Architectural Engineers to coordinates the reviews and approvals of design solution on the major projects. The primary focus for this matter is to ensure good qualities of works and workmanship for the project.

* Undertake overview supervising duties on site to ensure general compliance of the works with the shop drawing, specification and contract requirements and when necessary cause to address deficiencies associate with the same.
* Coordinates with all aspects of submittals, review and approvals against contract requirements and when applicable reports and advice on deviation from the same.
* Reports on daily basis to the senior site architect or project manager on all activities occurred on site.
* Assist the senior site architect or project manager in all aspects of the acceptance of the works and close-out, all applicable contract related to the same.
* Coordinates with the teams on site to ensure that contractual obligation will meet.
* Give clear concise and understandable instruction to the contractors to avoid abortive works, mistaken, or errors. Follow up with the staff to ensure compliance with the requirements.
* Strong and positive leadership and interpersonal duties and qualities of works.
* Develop best practice and tools for project execution and managements.
* Prepared snag list and follow up remedial works and found until satisfactory.

***ARCHITECT/ARCHITECT ENGINEERS***

**MASTER ENGINEERING SERVICES (MES)**

**P.O. Box 24408**

**Doha State of Qatar**

**October 2005 up to October 2010**

**Job Description**

The Construction Teams required a qualified site based Architectural Engineers to coordinates the reviews and approvals of design solution on the major projects. The primary focus for this matter is to ensure good qualities of works and workmanship for the project.

* Reporting on safety issues and any violation observed at the site
* Reviewing and responding to all clarification, materials and drawings submittal deliveries by the contractors in compliance with tender specification and project requirements to ensure the quality of works in accordance with the time frame and miles stone.
* Monitoring and managing site supervision team in compliance with the project specification, checking of documentation related to the works.
* Reviewing the contractors valuation and reports
* Assisting resident engineers/project managers in reviewing architectural materials and in compliance with the approved materials submittals
* Finishing inspection works ,drawings,rfi,and all architectural correspondence ,monitoring materials deliveries to site to ensure the quality and compliance with approved submittals
* Ensure works installed are in compliance with the approved drawings and specification
* Coordinating site installation issues and referring them to design build contractor to resolve providing oversight and confirming acceptable solution are implemented correctly
* Highlighted any violation to architectural related and delays issues in the site
* Attending progress meeting on site with the teams ,project managers as well as resident engineers
* Checking all the materials samples submitted by the contactors to ensure compliance to project specification
* Snag list reports and to resolve any workmanship and acceptable for approvals

**Projects undertaken**

* Shk. Meshail Palace @ Rayyan
* Patient belliting Unit @ Al Udeid U.S. Base
* Caoc Billiting Modular Unit @ Al Udeid U.S. Base
* French School @ West Bay Area
* Refurbishment of Indoor Tennis @ Khalifa Tennis
* Compass Catering @ Sport City
* Al Arabi Sports Club
* Qatar Sports Club
* Al rayyan sports club
* Al Saad Sports club
* Refurbishment of Sports Hall @ Emiri Guard Barzan Camp
* Toilet Block @ Sailiyah Camp
* Central Mail Station Office @ Sailiyah Camp
* B + G + 6 @ Souq Nabina Area
* Palace Project @ Ain Khalid
* Dining Facility @ Al Udeid U.S. Base
* Extension Office for QEAF Al Udeid U.S. Base
* **Carrefour III @ Landmark and HAMAD HOSPITAL**

***Project Architect/architect engineers***

**SPACEFORM DESIGN**

**Block 05 lot 28 brgy. burgos Rodriguez Rizal**

**Philippines**

**April 2002 to September 2005**

**Job Description**

* Design and conceptualization work and preparation of working drawings
* Review daily works orders in compliance with the specified system and assess the required works.
* Ensure that daily works order will be assigned to specific department according to the required works.
* eview completed works and ensure that they performed job is in compliance with the standard procedure.
* Review requirements for sub-contractor major works and update all requirement before execution works
* Check and review all necessary shop drawing,materials,schedule,manpower,tools and necessary equipments.
* Assign tasks and responsibilities to engineers work in order and leadership
* Check and monitors progress of works to ensure all works is on progress
* Coordinate and provides technical assistance whenever necessary
* Ensure safe working environments in accordance with the safety regulation on site
* Coordinate with the other different trades in the implementation and monitoring of works throughout the completion of the project construction
* Attending progress meeting on site with the teams ,project managers as well as resident engineers
* Checking all the materials samples submitted by the contactors to ensure compliance to project specification
* Snag list reports and to resolve any workmanship and acceptable for approvals

**Projects undertaken**

* Our Lady of Fatima Catholic School in Novaliches
* G+1 Commercial Building @ Lagro, Quezon City
* 2-Storey Residence of Dorothy Rotap, Camarin Caloocan City
* Magic3 booth at SM Dasmarinas, Cavite
* Magic3 store at Robinsons Dasmarinas, Cavite
* Additional Penthouse Floor of Enson Laboratory Bldg., Caloocan City
* 3-Commercial unit at 2nd floor Market-market, Taguig
* Space Planning/Interior of Apex Realty Office, Robinsons Equitable Towers. Ortigas
* Spa and Commercial Complex project at Rockwell, Makati
* Renovation of Commercial Stall for Amy Miranda, Lagro, Quezon City
* Two-Storey Commercial Building
* Villaflores Residence, Filinvest 1, Quezon City
* 2-door Marcos Apartment, Kalentong, Mandaluyong City
* Gonzaga 2-storey Residence. Tondo, Manila
* Residence of Mrs. Palad, Lagro, Quezon City
* 2-Storey Residence of Dr. Lim, Filinvest 1, Quezon City

***Architect/PROJ.COORDINATOR***

**HANJIN CONSTRUCTION**

**Sumulong H-way,**

**Antipolo Philippines**

**January 2001 to December 2001**

**Job Description**

* Review all architectural drawings base on approved drawings as per ITP and method of statements
* Review all materials submittals by the subcontractors to be submit at consultant
* Design some detail that need most at site
* Maintain close daily coordinates with the consultant and other site team members
* Maintain overview of exhibition contractor’s time schedule and review at regular interval to report challenges’, concern, unplanned delays etc.
* Review and comments on sub-contractors development drawing and shop drawings
* Attend clients meetings regularly and attend site progress meeting
* Answer contractors quarries and RFI,WIR
* Generally lead the technical aspect of the project and coordinate with other discipline such electrical,mechanical,civil engineer’s
* Review all samples of proposed materials and equipment’s as necessary
* Review and inspect works in progress and snagging reports
* Review all O and M manuals

**Projects undertaken**

* ***Light Rail Transit (LRT) –2***

***Project Architect/architect engineers***

**DHN CONSTRUCTION & DEV’T CORP**

**Blk 2 Lot 21 Marytown Circle**

**Greenfields 1, Quezon City, Philippines**

**January 2000 to December 2000**

**Job Description**

* Interior Planning & Design Management
* Quantity Take-off materials
* Supervised all architectural finishes
* Site Inspection

**Projects undertaken**

* Lyceum Institute of Technology (Laguna)
* Additional Penthouse Floor @ Veria Bldg.
* Victoria Milling
* Veria Residence @ Quezon City

***Designer/Project Architect***

**ASIA PACIFIC ESTATES DEV’T CORP.**

**Asia Pacific Center**

**#26 Harvard St., Cubao**

**Quezon City, Philippines**

**October 1996 to September1999**

**Job Description**

* Design and Conceptualization of Urban Planning
* Conceptualize Lingayen Golf Township Project
* Subdivision Planning
* Preparation of Working Drawings
* Interior and Space Planning

***Project Architect***

**HDA Consultancy**

**Blk 10 Lot 53 Guyabano St.,**

**Sm Homes, Caloocan City, Philippines**

**January 1995 to December 1995**

**Job Description**

* Design and Conceptualization of Silang Public Market, Cavite Public Market
* Supervision & Inspection of Architectural Finishes
* Quantity Take-off Materials
* Specification Writing
* Conference with clients and contractors
* Coordinate with different trades in the implementation and monitoring of works

Throughout the completion of the project construction

* Drafting of As-built Plan of Silang Public Market
* Design of Housing Project at Norzagaray, Bulacan

**Projects undertaken**

* Silang Cavite Wet and Dry Public Market

***Designer /Project Supervisor***

**FELICIANO CONSTRUCTION**

**Tondo, Manila, Philippines**

**September 1994 to December 1994**

**Job Description**

* Design of residential Houses
* Space Planning of Offices and Condo Units
* Inspection of Project Accomplishment
* Preparation of Working Drawings

**Projects undertaken**

* Business Center of Nextel @ Ortigas
* Business Center of Extelcom @ Megamall
* Extelcom Company @ Ortigas
* Gacutan Residence, Paranaque, Phil
* Bautista Residence, Cavite, Phil.
* First United Travel, Makati, Phil.
* FUT, Pasay
* Nextel Office, Ortigas
* Bautista Residence @ Ayala Alabang Village

***Designer/Draftsman/Project Supervisor***

**DESIGN SPECIALIST**

**Suite 410, 4/F Philippines**

**January 1990 to September 1994**

**Job Description**

* Design & drafting, residential, commercial, school & space planning
* Inspect & supervise various projects
* Monitoring of materials
* Writing specifications

**Projects undertaken**

* Fernandez Residence
* St. Joseph School Bldg
* Renovation of Aurelio Bldg. III
* Gotesco Housing Project
* Aurelio Bldg. 6-storey @ Kalookan City
* Kawachi Residence @ University Village, Kalookan City
* Capt. Alcaraz Residence
* Sto. Nino Church, Perpetual Adoration Chapel, Tondo Manila

**PERSONAL INFORMATION\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Birthday :** December 20, 1966

**Nationality :** Filipino

**Height :** 5’7”

**Weight**  : 160 lbs.

**Language Spoken** : Tagalog, English

I hereby certify that the above information is true and correct.

***ARTURO***