**JOJY**

**C/o-Mobile: +971503718643**

**E-mail:** **jojy.376886@2freemail.com**

**CAREER OBJECTIVE:**

To secure a challenging career with Dynamic, Servicing, Progressive organization in order to utilize my abilities, knowledge and personal acumen with integrity contribute in the development.

**EDUCATIONAL QUALIFICATION**

* Secondary School Leaving Certificate (S.S.L.C)
* ITI- X-Ray Welding

**COMPUTER SKILLS**

* **Basic computer knowledge –MS Office (MS Word, Excel)**
* **Internet & E-mail**
* **Dealer Management system (DMS) (Oracle)**

**DRIVING LICENSE**

* **Forklift (INDIAN)**
* **TWO WHEELER (INDIAN)**
* **FOUR WHEELER (INDIAN**

**WORK EXPERIENCE**

* 3 years worked as a Warehouse Assistant in **HYUNDAI MOBIS** Driving Science ,**Dubai, UAE from November 2008 to June 2011**
* 1.5 years worked as a Store Keeper Assistant in **NAFFCO,Jebel Ali,UAE from 14th Nov 2012 to May 2014**
* 1.5 years worked as a Warehouse Assistant **in DANZAS, Jebel Ali,UAE from 8th june2014 to 8 Nov2015**
* Still working as a store keeper in **INDUS MOTOR.PVT.LTD,INDIA**

**DUTIES**

* Receiving, moving, checking and storing incoming goods. Checking and.
* Checking and inspecting goods received and ensuring they are of accurate quantity, type, and also acceptable quality
* Helping to ship out over 500 lines every day.
* Packaging and labeling products before they are dispatched.
* Helping to ship out over 500 lines every day.
* Picking and packing products.
* Selecting space for storage and arranging for good to be placed in the designated areas.
* Making sure that all inventory processes are completed on the same day.
* Loading and unloading Lorries, vans and other vehicles.
* Maintaining and servicing warehouse tool, machinery and trucks.
* Labeling goods that have arrived at the warehouse.
* Operating a forklift, boom truck and front-end loader.
* Preparing deliveries for the van drivers.
* Moving and organising stock.
* Supervising the work of junior staff.
* Ensuring a clean and safe workhouse for staff to work in.
* Storing stock away safely.

PERSONAL

* A good team player.
* Willing to work overtime at short notice.
* Able to work shifts.
* Have a meticulous and efficient work ethic.
* Attention to detail.

**PERSONAL INFORMATION**

Date of Birth : 29/01/1987

Nationality : Indian

Gender : Male

Marital Status : married

**PASSPORT DETAILS**

Date of Issue : 19/06/2015

Date of Expiry : 18/06/2025

**DECLARATION**

I would be very grateful if you consider my application for a suitable post and can assure you that I can discharge my entire obligation to your utmost satisfaction and will always strive for your betterment of your firm

**JOJY**