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| PERSONAL INFORMATION | |  |
| Name  Nationality  DOB  Marital status  Email Address  Telephone/Mobile no  Languages | Kevin  Zimbabwe  07 Nov 1968  Married  [Kevin.376926@2freemail.com](mailto:Kevin.376926@2freemail.com)  C/o 971501685421  English, Shona, Swahili | C:\Users\Kevin J Manuhwa\Desktop\Passport photo size.jpg |

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| Education |  |
| Period | 1999 to 2003. Part time program |
| Qualification | Master of Business Administration (MBA) Degree |
| Institution | University of Zimbabwe, Harare, Zimbabwe |
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| Period | 1989 to 1993. 5 year full time program |
| Qualification | Bachelor of Technology (Honours) Degree in Mechanical & Production Engineering |
| Institution | Engineering University of Zimbabwe |
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| Career Summary |
| I am a mechanical and production engineer with extensive experience gained whilst working in a number of countries in Africa and Middle East/Asia were I have held various senior positions in the last 23 years of my working career. I have spent over 14 years working in the petroleum industry were I worked for global giant Total in three African countries and had the opportunity to work in Middle East/Asia with another petroleum company.  My experience and knowledge encompasses project management and construction, plant and equipment maintenance, supply and distribution, logistics, safety and quality management, and internal and operational auditing functions. I have been involved in compiling budgets over the years for both operational expenditure and capital expenditure.  I have significant experience in leading, developing and supporting multi-disciplined teams (field, administrative, technical and professional). I have working knowledge of contract management skills; understanding engineering designs drawings; working knowledge of costing principles; planning and budget control. I have knowledge of outbound and inbound logistics, a lot of experience in HSEQ principles and detailed knowledge of ISO 9001 and ISO 14001 principles, and last of all customer service principles.  I am looking forward to join a growing company so that I can be part of the senior management team driving growth and profitability. At this stage of my career I feel I can contribute immensely in company strategy and growth. Given my experience and exposure to different cultures and work environments having worked in a number of countries in Africa and in Middle East/Asia I am very much flexible in terms of job location and can work anywhere. |

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| Work Experience | |
| Period | 1994 to Current |
| Countries Worked | Zimbabwe, Kenya, Malawi, Somalia, Afghanistan, Uganda, Tanzania |
|  | **Work Experience & Achievements** |
| Company  Position | **Jays Projects & Infrastructure - Zimbabwe 06/2016 to Current**  **Project Manager** |
|  | I am a managing partner in an engineering company involved in project implementation for water, sewer and fuel sectors. Jays Projects carries out plant installation, rehabilitations and maintenance works. |
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| Company | **Mogas Tanzania Pvt Ltd** - **Tanzania** **12/2014 to 03/2016** |
| Position | **Operations & Supplies Manager**  Responsibilities  I was head of Supplies & Operations Department which constituted :  Operations sections with a 40 million fuel terminal, Engineering section, Supplies section and Lube blending and Warehouse section.  .  Achievements   * Upgrading of two service stations to meet Tanzanian safety, environmental and quality minimum standards for fuel storage and dispensing facilities. * Played an integral role in designing and specifying requirements for a new lubricants blending plant. * Implemented new operational procedures for the terminal as part of the continuous improvement process to improve loading and turnaround for bulk trucks. * Business process improvements in terminal operations |
| Company | **Supreme Fuels - Afghanistan, Somalia & Uganda 11/2011 to 05/2014** |
| Position | Project Manager |
|  | Responsibilities |
|  | Engineering project management encompassing projects tendering, and project implementation for fuel storage and distribution facilities for Supreme sites in Afghanistan, Somalia & Uganda.  Achievements  **Somalia**   * I managed successfully the construction of a medium sized fuel storage and distribution site for United Nations and African Union Peacekeepers in Mogadishu between Dec 2011 and Feb 2012 whilst working in a hostile and unsafe environment. Project completed one month ahead of schedule.   **Afghanistan**   * Managed the construction of a 1.6 million litre capacity fuel storage and distribution facility at Herat Military Base Sept 2012 to April 2013. |
|  | * Carried out the installation of automated gauging system on fuel bladders for Toraghundi Fuel facility (2013) and Kandahar Regional Distribution Centre (2014). * Rehabilitation works at Western Region Fuel Distribution Centre terminal, Herat, 2013 * Rehabilitation works at Toraghundi fuel terminal 2013   **Uganda**   * Installation of prefabricated housing units at two camps belonging to Tullow Oil Ltd along Lake Albert , December 2013 to January 2014 |
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| Company | **Namvek Industries P/L - Zimbabwe 12/2009 to 09/2011** |
| Position | Consultant  Carried out consultative works in engineering and safety management works. Focus was mainly on operations involving petroleum products and the associated equipment and plant (depots, service stations, and bulk trucks). |
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| Company | **Total Malawi Pvt Ltd - Malawi 07/2007 to 02/2009** |
| Position | Operations Manager  Responsibilities   * I was head of Operations Department which constituted Depots & Logistics, Maintenance, and Projects sections. * I managed the fuel business operations of Total Malawi through strategic planning, organizing and controlling of logistic operations of 4 petroleum depots and 3 lubricant warehouses in accordance with the organization's policies and procedures. * Carried out planned preventive maintenance of civil, mechanical and electrical utility systems and support services for 60 service stations, and over 150 general trade customer sites and 4 fuel storage depots.   Achievements   * I successfully implemented a transport management system (Patrom) in the Logistics section. This resulted in a reduction of incidents and accidents involving bulk trucks by 32% and 27% respectively compared to the average of the previous three years. * Spearheaded and managed the project team for Total Malawi that carried out major tank capacity upgrade of Kanengo fuel depot in Lilongwe City, to double the capacity in 2008. * Constructed one medium sized fuel station and carried out forecourt and shop upgrade for two more service stations for Total Malawi |
| Company | **Total Kenya Pvt Ltd - Kenya 08/2005 to 06/2007** |
| Position | Internal Audit Manager  Responsibilities   * Supervision of general audit of the company’s internal controls and operations, ensuring compliance with company policies and procedures in all work areas. I did auditing assistance to subsidiaries in Eastern and Southern Africa subsidiaries as well.   Achievements   * I managed to expose fraud cases in Total Kenya subsidiaries working under hostile conditions with Third parties. * I saved Indeni Refinery in Zambia, US$2 million annually from operational losses which were arising from poor stock controls. My recommendations following a financial and operational audit closed loopholes that were causing stock losses . * I improved profitability of most service stations by about 8% on average following audit exercises that closed loopholes in stock losses and helped in reducing overheads by improving business processes. |
| Company | **Total Zimbabwe Pvt Ltd - Zimbabwe 02/2004 to 07/2005** |
| Position | Logistics Manager  Responsibilities   * Responsible for the Transport Function for Total Zimbabwe bulk delivery throughout the country, managing the Service Level Agreements(SLA) for the contracted transporters(3) and responsible for maintenance of Total’s own bulk fleet. * Monitored and controlled transport cost through statistical compilation of delivery costs, volumes, mileages and maintenance charges achieved periodically.   Achievements   * I successfully implemented a transport management system (Patrom) in the Logistics section in 2004. This resulted in a reduction of incidences and accidences involving bulk trucks by 16% compared to the average of the previous 3 years. |
| Company | **Total Zimbabwe Pvt Ltd - Zimbabwe 04/1998 to 01/2004** |
| Position | Supplies & Depots Manager  Responsibilities   * Managed the planning for supply, distribution and bulk handling of fuel stocks into and out of 6 petroleum depots. Supervised directly 6 depot managers who were responsible for fuel distribution to customers. * Generated sectional budget for both Capital expenditure and Operational expenditure, and ensuring effective control of all. * Established training for depot managers and operators in the operations and maintenance of depot installations and bulk trucks equipment.   Achievements   * I saved the company more than US$60k annually in 1999 by upgrading the rail offloading bay at Bulawayo depot resulting in reduced demurrage charges incurred on rail wagons. * I played a leading role in the implementation of ISO 9001:1994 in 1999. I was a project team member representing Operations Department for ISO 9001 implementation, and Internal Quality Audit Team. I drafted all work procedures for Operations processes during this implementation process. The company attained the ISO certificate at the end of 1999. * My effectiveness in planning and running projects enabled me to implement a stock control software system (Tom-D) in 6 depots in six months instead of twelve in 2000. * Spearheaded the upgrading of Total Zimbabwe fuel depots infrastructure between 1999 and 2000 in line with new Group HSEQ requirements. |
| Company | **City of Gweru - Zimbabwe 01/1996 to 03/1998** |
| Position | Mechanical Engineer  Responsibilities   * Preventive and corrective maintenance of water treatment plants, sewer treatment plants, and pump stations, and the city brewery and abattoir. * Ensured compliance to statutory requirements and legislation (Urban by Laws) with reference to Environmental, Health and Safety issues to avoid pollution of water sources (rivers & dams) and the environment. * Provided consultative support for technical concepts and equipment specifications of major projects. * Managed capital projects (tender preparations, evaluations and project monitoring). * Supervised the drawing office and the mechanical fabrication and maintenance workshops   Achievements   * Project manager for the installation of pumps and associated mechanical and electrical works (Southdown’s Extension Pump Station) (World Bank sponsored), March to August 1997. * Rehabilitation of Outfall Sewer treatment works and sewage pump stations for City of Gweru, 1996-1998. * Rehabilitation of Pakamisa Sewer Pump Station for City of Gweru, Jan 1997 to Jan 1998 * Rehabilitation of Mkoba Sewer Pump Station, April to Dec 1997. |
| Company | **Reckitt & Colman - Zimbabwe 03/1994 to 12/1995** |
| Position | Production Trainee then Production Supervisor   * Training in all production management skills and concepts * Planning and scheduling daily production requirements in close co-operation with relevant subordinates. * Material and quality management * Management reports on production figures, quality issues and resource utilisation. * Production systems and process management. * Establishment of process line activities on new machinery and new products. * Managed the maintenance and upkeep of equipment * Supervision of plant operations of the electrolysis plant for sodium hypochlorite   Achievements:   * I redesigned process flows by reassigning or repositioning of production personnel following installation of new filling machines. This resulted in increase in production and reduction in production costs |
|  | Training and Skills |
|  | * Preventive & Corrective Maintenance (Zimbabwe Institute of Engineers) – 1996, 1997 * Pump Maintenance ( Zimbabwe Institute of Engineers) – 1996 * Cleaner Production Techniques - 1996 * ISO 9001 Internal Quality Auditing, Det Norske Veritas(DNV), 1999, 2000, 2003, 2006 * Operations Course(Fuel Handling and Fire Fighting) , J. O. B Training & Consultants, PTF   Training Ltd, Sunderland, England – 2000   * Brevet D’Aptitude À LA Prévention (Transport Management), Centre Technique du Creusot,   France – 2004   * IATA Fuel Quality Pool (IFQP), Familiarisation Course – Brussels, Belgium 2004 * Audit in Practice Course, Nairobi, Kenya 2005 * Construction Standards for Terminals and Stations, Paris, France – 2007 * British Safety Council Award in Health and Safety, Herat, Afghanistan - 2012   Skills   * Ms Office; [Word, Excel, PowerPoint, Visio, Microsoft Project]; * Sun Accounting System, SAP * Internal Auditing(Financial) * Internal auditing of ISO 9001 Quality Management and ISO14001 Environmental Management |

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| PROFESSIONAL AFFILIATIONS |
| o Member of the Zimbabwe Institute of Engineers  o Registered professional engineer with Engineering Council of Zimbabwe  o Member of the South African Institute of Mechanical Engineers |