# C:\Users\Public\Scan.jpgCURRICULUM VITAE

**SHAIK**  Contact**:** C/o 971501685421

 **VISIT VISA**  Email **:** shaik.377004@2freemail.com

**OBJECTIVE:**

To take a prominent role in an organization, use all of my strengths to sustain, and apply my skills to excel in the pool of professionals**,** always be open to acquire knowledge and to enhance my skills, and thus make me a part in company’s growth.

**JOB DESCRIPTION:**

Well experienced with health, safety and environment for civil construction on experience in respect of safety in the field of man construction works. Occupational safety & health management confirming to ILO standards, formulation of safety policy, conduct safety competitions as a part of promotional exercise, implementation, training, inspection, accident & incident reporting, investigation, risk analysis and programs for successful accidental prevention etc.

**EXPERIENCE:**

**CURRENT EMPLOYER:**

**NAME OF THE CONTRACTOR: SHOBHA PROJECT&TRADE PVT. LIMITED.**

**Name and Address of establishment:PLOT # 104,, Lumbini Towers,Punjagutta,Hyderabad – 500082 .**

**LOCATION OF WORK:Punjagutta, HYDERABAD-500081.**

**DESIGNATION: SAFETY OFFICER.**

**TENURE:FROM 04-06-2014 TO 02-02-2017.**

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| --- |
| **ROLES AND RESPONSIBILITIES:** |

* Conducting Safety induction training for new employees and conducting toolbox talk.
* Ensure Medical facilities and First Aid box with all necessary contents.
* Checking of various work permits and maintain the documents for work at Site as per the standard operating procedure and the Client requirement.
* Inspection of safety equipment’s is adequate, serviceable and sticking the Inspection Tags .
* Conductingmock drills for various situation like fire, accident etc.
* Ensure safety rules and regulations are followed by all workers and staff.
* Eliminatingunsafe actions and conditions during work and corrective action taken.
* Participating in Investigation of Accident and Incidents.
* Periodical inspection of firefighting extinguishers.
* Ensuring protection against shock and earth leakage of electricity.
* Installation of adequate edge protection for height work.
* Weekly inspection and monitoring at work palace.
* Maintaining Regular and Periodical Observations and their Compliences.
* Complying IE Observations,SHE observations Client observations.
* Analysis of First Aid cases.
* Emergency Rescue Team Awareness Training programme.
* Lock Out,Tag Out and Try Out.
* Contributed effectively for accomplishment of the District’s safety Goals, objectives and activities.
* Develop policies, plans and procedures to minimize risk to the public and employees.
* Familiar all work place hazards and plant processing related hazards.
* Heavy lifting procedure, preventions and hazards while lifting activities, inspection of tools and tackles, lifting gears, wire rope and chain slings procedures.
* Presentation of the tool box to the work force for different work activities.
* Safety emergency procedure.
* Job execution as per the client approved drawing.
* Labor maintenance as per the schedule of planed work.
* Programming for ahead scheduling of work for next week / day.
* Maintaining tools & plants for related civil works.
* Material management as per project required.
* Implementation of HSSE rules & regulations
* Clients PTSW implementation will be made as per requirements.

**EDUCATIONAL DETAILS:**

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| --- | --- | --- | --- | --- | --- |
| **Course** | **Discipline** | **College/University** | **Board/University** | **Year** | **Aggregate** |
| School Of Secondary Education | SSC | Vishvodaya high school. | Board of Secondary School Education | 2008 | 82% |
| M.P.C | Inter mediate  | Vishvodaya jr.college | Board of intermediate | 2010 | 74% |
| C.S.E | B.tech |  Sree datta groupof institutions. | Jawaharlalnehru technicaluniversity. | 2014 | 67.27% |

**PROFFESSIONAL QUALIFICATION**

* **ADVANCED DIPLOMA IN FIRE, CONSTRUTION AND INDUSTRIAL SAFETY ENGINEERING.**

**(mar 2013 TO mar 2014).**

* **NEBOSH certification in HEATH AND SAFETY AT WORK.**
* **CONFINED SPACE ENTRY.**
* **BASIC FIRE PRACTICALS WITH MOCK DRILL.**
* **ILM (Institute of Leadership & Management) Certificate from UK.**
* **CBT (Computer Based Training Course)**

**COMPUTER SKILLS:**

** Working Platforms : Windows XP, Windows 7**

** Packages : MS office (Word,PowerPoint,and Excel)**

**PERSONAL DETAILS:**

 **NAME : SHAIK**

 **Date of Birth : 16-03-1993**

 **Gender : MALE**

 **Nationality : INDIAN**

 **Religion : MUSLIM**

 **Marital Status : SINGLE**

 **Languages known : URDHU,TELUGU, ENGLISH, HINDI .**

 **Date of Issue : 30-09-2013**

 **Date of Expire : 29-09-2023**

 **Place of Issue : Hyderabad**

**DATE: 26-05-2017 YOURS SINCERLY PLACE: NIZAMABAD (SHAIK)**