**CURRICULUM VITAE**

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**Address: Bur dubai**

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| **Personal** | **Details** |  |

Name : Takraj

Nationality : Nepalese

Gender : Male

Marital Status : Married

Visa : Visit Visa

Date of Birth : June 24 1985

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| **Objective** |  |  |

My objective in life is growth, both personal & professional. My destination in an organization like yours which will unlock my exciting vistas for growth while that my objective, goal & destination are a continuous, endless quest. To strive for perfection in all my endeavours has always been corner stone of all my efforts. I am willing to give total support the organization that I am in, with the experience and capability that I have, in order to achieve organization’s goals and create mutual benefits.

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| **Professional** | **Experience** |  |

**5th Feb 2014 to 24th April 2015 Sagarmatha Department Store,**

**Udayapur,Gaighat, Nepal,**

**Merchandiser.**

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| **Job** | **Profile** |  |

* Work with vendors concerning price and availability of the products.
* Handle customer's complaints and resolve problems.
* Forecasting, ordering, and stocking products.
* Ensuring prompt reconciliation of store operations paperwork.
* Ensure prompt, efficient and courteous customer service.
* Maintain a clean, customer friendly environment in the store.
* Collecting feedback from customers

**24th Sep 2015 to 9th July 2016 Bhatboteni Supermarket,**

**Koteshor, Kathmandu, Nepal,**

**Customer Sales Assistant.**

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| **Job** | **Profile** |  |

* Give response to inquiries by telephone and by written.
* Responsible for shelf stocking.
* Providing excellent customer service.
* Providing an excellent customer service by developing reputation.
* Give a full attention to customers greeting them in a friendly

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| **Academic** | **Qualification** |  |

* School Leaving Certificate (Shree Ambebar janta Higher secondary School, Udayapur, Nepal in 2003)

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| **IT** | **Skills** |  |

* Outlook Express & Internet
* MS office (Word, Excel, PowerPoint)
* Driver (Dar Al Yousefiah Contraction Co. Saudi Arabia 2007 to 2008.)
* Salesman (The House Of Rosaries Shop, Saudi Arabia 2008 to 2010.)
* All Rounder at Cold Mountain The Burger Joint Co. Afghanistan, U.S. Air Base 2011 to 2013. ( Waiter, Cook, Driver, Cashier, Escort, Team Leader, etc.)

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| **Language** | **Skills** |  |

* English
* Nepali
* Hindi
* Arabic

***TAK RAJ***