**CURRICULUM - VITAE**

 **Bellam **

 **Designation: Medical Coder**

 **Mobile: C/o 971501685421**

 **Mail:** **bellam.377283@2freemail.com**

**CAREER OBJECTIVE:**

**A**iming to be associated with a progressive organization to pursue a challenging career with consistent learning and contribution to the organization, which provides a challenging work environment to grow both professionally as well as individually.

**WORK EXPERIENCE:**

**3 plus years** of work experience in the field of Medical Coding (E/M and ER professional/facility).

**Organization : Omega healthcare**

**Designation : Senior Medical Coder**

**Duration : September 15, 2016 to Nov 08 2017**

**Job Responsibilities**

* Worked on E/M,ED and ER professional coding.
* Reviewing of patient charts for validation of the coded data elements.
* Assigning ICD and CPT codes to the medical records for claims processing as per ICD and CPT conventions and guidelines.
* Primary responsibility is to code medical charts for out-patients through the understanding of medical terminology, anatomy, physiology and procedures and assigning the appropriate CPT, ICD-10-CM on medical documentation in a timely and accurate manner.
* Analysing the appropriate ICD-10-CM and CPT codes using the tools, encoder pro and find a code, to ensure the code assigned reflects to all activities of care rendered to the patient during the period of hospitalization.
* Assigning the diagnosis codes to the appropriate procedure codes (CPT) and sequences the codes in such a way as to ensure proper reimbursement.
* Analysing provider information to ensure all E&M (Evaluation and Management) codes are assigned using the correct CPT codes.
* Checking for Medical necessity in the claim form against Services billed
* Attaching Radiology, Lab reports (If present)
* Checking for patient/Treating doctor signatures/stamp based on Payer’s requirements
* Preparation of SOA followed by dispatch.

**Organization** : **Giftech Software Solutions**

**Designation** : **Medical Coder**

**Duration** : **June 05 2014 to August 13TH, 2016**

**Job Responsibilities**

* Accountable for managing E/M and ER professional.
* Review medical records and abstract ICD-10, CPT and HCPCS codes
* Maintained strict patient and physician confidentiality with 98% of quality and 100% in Production on daily basis 140 encounters were coded.
* Providing project specific training to the team & auditing the charts coded by the team to provide accuracy to the client & make the team work efficiently by improving the quality.
* Based on Production and Quality get the incentives and trained new Medical coders of my knowledge.

**EDUCATIONAL QUALIFICATIONS**:

# GRADUATION

**Course** : B. Pharmacy.

**Year**  : 2009-2013.

**Institution :** Sri Padmavathi School of Pharmacy.

**CERTIFICATION**

 **CPC** certified by **American Academy of Professional Coder (AAPC)**.

**PERSONAL INFORMATION**:

Sex : Female

Date Of Birth : 31/10/1990

Languages Known : English, Hindi, Telugu,

Marital Status : Single

Nationality : Indian

I hereby declare that the above information is true to the best of my knowledge and belief.

 Yours sincerely,

 **Bellam**