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|  | | Sohaib  C/o-Contact: +97150479735  E-mail: [sohaib..378050@2freemail.com](mailto:sohaib..378050@2freemail.com) | | | |  | |
| **Career Objective** | | | | | | | |
| To enhance my working capacities, professional skills, business efficiencies and to serve my organisation in best possible way with sheer determination and commitment. | | | | | | | |
|  | | | **Core Competences** | |  | | |
|  | * Accounts | | | * Finance | | | |
|  | * Audit | | | * Taxation | | | |
|  | | | **Professional Education** | |  | | |
| * **ACCAAffiliate (Associate Chartered Certified Accountant)** in September 2016 * **Bachelor of Arts (B.A) from Punjab University Lahore** in April 2016 * **F.Sc (Pre Engineering),** Passed with 79% in 2010. * **Matriculation**, Passed with 89% in 2008. | | | | | | | |  |
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|  | | | **Skills Inventory** | |  | | |
| **Computer Skills::**   * Financial Modelling in Excel * Microsoft Office * Internet Web Surfing and Mailing   **Key Skills:**   * Time efficient, Flexible and Hard working * Team player with ability to work under pressure * Good communication skills * Keen on learning and enhancement of skills  |  |  | | --- | --- | |  | **Practical Experience** |  * Worked for Tariq Abdul Ghani Maqbool & co. (TAGM& Co.) for One Year from 1st October 2016 to 31 Sep 2017 as a Tax Associate. During the first 6 months ,filed Companies ,AOP and individual tax returns as well as worked on tax audits under the FBR Law(Pakistan) while during the next 6 months worked for a client HEI-HRL JV (Electricity Making Chinese Client).During this period ,bookkeeping services on software B-Tech, Sales tax Return (VAT) were filed * Worked For Ali’s Uniform (A leading retail industry) for one Year from 1st July 2014 to 31st June 2015 as an accountant (maintaining   ledgers for the organization).During the Work period ,I have maintained Workers, Customer& Supplier Accounts. Also recording daily sales and purchase on the books and generating a monthly report of Increase/Decrease in Sales and Purchases.in addition P & L was also calculated on annual basis | | | | | | | |
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| * Marital Status Single * Date of birth 06-08-1991 * DomiciledGujrat (Punjab Pakistan) | | | | | | | |