**SRILEKHA**

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# CIRRICULAM VITAE

## CARRIER OBJECTIVES

I am a professional, committed, qualified teacher who hopes to build on the experience. I have gained knowledge through my education and work placements by gaining employment as a secondary school teacher. I am qualified to teach children and also keen to support the personal and academic development of children in secondary education. Offer a proven track record of commended performance teaching secondary students, with a passion for education and an unwavering commitment to optimizing student and school success.

## CORE COMPETENCIES

* Creative Lesson Planning Standardized Testing / Scoring
* Curriculum Development Learner Assessment
* Instructional Best Practices Experiential Learning
* Classroom Management & Discipline Special Needs Students

## EDUCATIONAL SUMMARY

*Bharathidasan University Tiruchirappalli, India*

**Master of Arts (English Literature)**

Graduated: May 2015

Percentage scored: 82

*Tamilnadu Teacher training Association Kumarapalayam, India*

**Bachelor of Education**

Graduated: May 2013

Percentage scored: 85

*Bharathidasan University Tiruchirappalli, India*

**Bachelor of Arts (English Literature)**

Graduated: May 2012

Percentage scored: 82

*Directorate of Government Examinations Chennai, India*

**Higher secondary**

Graduated: May 2009

Percentage scored: 76

*Directorate of Government Examinations Chennai, India*

**Secondary**

Graduated: May 2007

Percentage scored: 86

## TEACHING EXPERIENCE

**RSK Higher Secondary School (CBSE)** *Tiruchirappalli, India*

School Teacher, January 2013 to August 2014

***Responsibilities include:***

* Created programmes of work
* Planned and prepared lessons
* Used a range of interactive teaching methods to enhance learning
* Monitored learning through a range of assessment techniques
* Gained valuable experience teaching years 6,7, 8 and two months for 9th and 10th
* Developed skills in lesson planning and assessment
* Organised group work
* Developed strategies to deal with classroom behaviour
* Teaching students how to read, write and speak English in a large and successful comprehensive.
* Providing a classroom presence and contributing to the positive ethos of the school.
* Putting students first by demonstrating energy, vision and creativity.

 ***Extra-Curricular works:***

* Dealing with difficult behaviours; dealing with a wide range of students, sometimes in stressful situations
* Time management; by successfully juggling academic deadlines and the demands of my Responsibilities
* Handled English Language Labs
* Skilled in tongue twisters
* Creative writing
* Writing poems and Journals

## CERTIFICATIONS AND ACHIEVEMENTS

* Got 7th Rank in State Level Education Counselling in B.Ed.
* Scored 96 out of 100 and was ranked 1st in psychology exam in B Ed.
* Got ranked as university 2nd and college 1st in English Literature. (B.A)

**IT SKILLS:**

Operating System: Windows 8

Other packages: Microsoft Office 2013, Student Database Management System (SDMS), PGDCA certification

**PERSONAL DETAILS**

Age : 26

Date of birth: 11th February 1992

Marital status: Married

Nationality: Indian

Languages known: English, Hindi, Tamil & Malayalam

**DECLARATION:**

I hereby declare that above mentioned details are true to my knowledge and belief.