**CURRICULUM VITAE**

**VINCENT**

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NATIONALITY: FILIPINO

CURRENT ADDRESS: AL SATWA, DUBAI, UAE

AGE: 26

VISA STATUS: VISIT VISA

**Objectives:**

“To acquire additional knowledge in my field of expertise and share it for the common good; to be more effective and responsible in any assigned task given in order to grow as a professional.”

**Work Experience:**

**Company: Local Government Unit (LGU) – Capoocan Leyte**

 **Poblacion Zone I, Capoocan, Leyte, Philippines**

Period: September 1, 2016 – February 28, 2018

Designation: Engineer II/ Asst. Municipal Engineer

Job Description:

* Extend engineering services to the municipality and its 21 component barangays in the preparation of the Program of Works, detailed cost of estimates, engineering design and plans, and other engineering related works.
* Supervise the construction and maintenance of all building structures and facilities in the municipality.
* Conduct ocular inspection at the project location site to monitor progress and ensure conformance design specification and safety.
* Conduct studies on the environmental condition of the project location site to identify engineering problems and asses potential project impact when needed.
* Coordinate with the Municipal Engineer in the implementation of physical infrastructure projects in the municipality and all other offices concerned.

**Company: Department of Social Welfare and Development (DSWD)**

 **KALAHI-CIDSS Program**

 **Magsaysay Blvd., Tacloban City, Leyte Philippines**

Period: November 7, 2014 – August 25, 2016

Designation: Technical Facilitator

Job Description:

* Provides technical advice in the selection of the appropriate technology and renders assistance in the conduct of site validation in response to the identified prioritized community problems.
* Conducts environmental and social safeguards screening and identifies possible geo-hazards the municipality maybe prone to, and assists community volunteers in preparing the environmental management plan.
* Prepare technical design and plans, cost estimate and Program of works, quantity derivation.
* Assists community volunteers in their planned community procurement packaging and conducts community procurement training to ensure completeness, consistency and correctness of technical documents, provides guidance and coaching during regular fiduciary reviews.
* Conducts the pre-implementation conference at the community before the actual start of construction activities, reviewing the implementation plan, task assignments, work scheduling, and the construction forms and reports required during construction period.
* Monitors the over-all status of all on-going sub-projects in the municipality and provides technical inputs to resolve issues and problems that may arise during implementation; monitors implementation of the community procurement plan, environmental and construction safety plans
* Assists in the preparation of the Monthly Barangay Individual and Consolidated Municipal Physical Progress report for submission to the RPMO.

**Company: FTO Builders and Developers**

 **#4145 Sun Valley Drive, Bicutan, Paraňaque City, Philippines**

Period: May 12, 2014 – October 15, 2014

Designation: Project Engineer

Job Description:

* Day to day management of the site, supervising and monitoring the site labor, materials and equipment.
* Ensure the works are within the standard in conformance to applicable drawing and specifications.
* Overseeing the quality control and health and safety matters on site.
* Preparing physical progress reports, daily activity logbook and other report as required.

**Company: Argus Development Corporation**

 **Makati City, Philippines**

Period: Nov. 27, 2013 – May 10, 2014

Designation: Civil Engineer

Job Description:

* Site inspection for civil construction works and ensuring that all materials used and work performed are as per specifications.
* Attending weekly meeting and walk thru inspection with the consultant, inspector and other workforce involved in the project.
* Overseeing the quality control and health and safety matters on site.
* Preparing physical progress reports, daily activity logbook and other report as required.
* Prepared shop drawings and other office works.

**Seminars/ Trainings:**

**CONSTRUCTION OCCUPATIONAL SAFETY AND HEALTH TRAINING (COSH)**

CITY OF DREAMS, PARANAQUE CITY

JAN-FEB 2014

**PROCUREMENT AND FINANCE TRAINING (KALAHI CIDSS-NCDDP)**

SABIN RESORT, ORMOC CITY

FEB 2015

**SUB-REGIONAL FIDUCIARY WORKSHOP (KALAHI CIDSS-NCDDP)**

PONGOS HOTEL, ORMOC CITY

FEB 2015

**ROLL-OUT TRAINING STAGE 2 (KALAHI CIDSS-NCDDP)**

RODOLFO HOTEL, TACLOBAN CITY

MAR 2016

**LOCAL ROAD MAPPING**

HOTEL ALEJANDRO, TACLOBAN CITY

NOV. 21-22, 2017

**Government Examination:**

* **CIVIL ENGINEERING BOARD EXAMINATION(PASSED)**

**Educational Background:**

ELEMENTARY: **CABARITAN ELEMENTARY SCHOOL**

ADDRESS: **CABARITAN, STO. DOMINGO, ILOCOS SUR, PHILIPPINES**

HIGH SCHOOL: **BENITO SOLIVEN ACADEMY**

ADDRESS: **NALASIN, STO. DOMINGO, ILOCOS SUR, PHILIPPINES**

COLLEGE: **UNIVERSITY OF NORTHERN PHILIPPINES**

ADDRESS: **TAMAG, VIGAN CITY, ILOCOS SUR, PHILIPPINES**

DEGREE: **BACHELOR OF SCIENCE IN CIVIL ENGINEERING**

**Additional Skills:**

* **AUTO-CAD**
* **SKETCH UP**
* **MS-OFFICE**

I HEREBY CERTIFY THAT ALL THE INFORMATION CONTAINED IN THIS RESUME ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.